

KLAMATH COUNTY SCHOOL DISTRICT

JOB DESCRIPTION

TITLE:	District Nurse	
REQUIREMENTS:	Approved for employment through an Oregon School based fingerprint screening.	REPORTS TO: Nursing Supervisor
EDUCATION:	Bachelor's Degree in Nursing - Preferred Current Oregon Registered Nursing License	FLSA Status: Exempt
LENGTH OF WORK YEAR:	190 days	
EVALUATION:	Performance of this job will be evaluated annually in accordance with Klamath County School District policies.	
GENERAL JOB DESCRIPTION:	Responsible for nursing skills and health knowledge in the school environment to promote maximum health and facilitate the learning, social adjustment, and the emotional and physical well-being of the child. Physical ability to adhere to OSHA and district safety regulations. Work within the district's communicable disease control plan (blood borne pathogens) and be aware of the existence and potential exposure to hazardous chemicals as identified on the MSDS sheets.	

MINIMUM QUALIFICATIONS:

- Bachelor's degree in nursing preferred
- Current Oregon Registered Nursing license
- Minimum two years clinical experience in medical/surgical, emergency, pediatric or clinic nursing
- Current CPR/First Aid certification and CPR/First Aid instructor capability within one year of hire
- Dependable transportation, current driver's license, good driving record and current minimum automobile insurance as required by the state of Oregon.
- Ability to demonstrate school district health program philosophy and follow established policy
- Knowledge of social agency and medical agency community resources
- Knowledge of common childhood/adult disease and familiarity with excludable situations
- Knowledge of childhood growth, development and behavior
- Knowledge of drug, alcohol and HIV/AIDS education
- Ability to practice autonomously and to work well with others

ESSENTIAL JOB RESPONSIBILITIES

1. Practice responsible nursing within "Nurse Practice Act" guidelines.
2. Coordinate health screening as required by district policy and state and federal law.
3. Compile, monitor and maintain accurate health records with meticulous attention to confidentiality and security of health records.
4. Collaborate with health education staff for educational presentations, program development and evaluation.
5. Provide health education to staff and students as required by district policy.
6. Delegate, supervise and document nursing tasks to qualified persons in accordance with the "Nurse Practice Act" and district policy.
7. Identify, provide and adapt services for health impaired students.
8. Flexibility in schedule based on need.
9. Provide evidence of continuing education activities, frequency and content to be determined as not less than ten (10) contact hours per year
10. Assist in development and implementation of health policies and procedures.
11. Assist in annual immunization review process.
12. Collaborate with community agencies to serve student needs.
13. Collaborate with local and state nursing organizations to improve nursing knowledge and promote optimum standards in nursing care.

14. Participate in crisis intervention, emergency and disaster plans.
15. Represent the school to public, parents and community agencies in a professional manner.
16. Continue nursing education and share appropriate information with peers.
17. Regular attendance is an essential function of this position.
18. Other duties as assigned.

PHYSICAL REQUIREMENTS (Mark appropriate box)

LIFTING					
Pounds	Never	Seldom 1-5%	Occasionally 6-33%	Frequently 34-66%	Continuously 67-100%
1-10 lbs.				5-10 lbs.	
11-20 lbs.			15-20 lbs.		
21-50 lbs.		35 lbs.			
51-75 lbs.	X				
76-100 lbs.	X				
> 100 lbs.	X				
Maximum amount lifted by worker without assistance: 35 lbs.					
If required, lifts over <u>35</u> lbs. are performed with two or more people or lift devices.					

CARRYING					
Pounds	Never	Seldom 1-5%	Occasionally 6-33%	Frequently 34-66%	Continuously 67-100%
1-10 lbs.				5-10 lbs.	
11-20 lbs.			15-20 lbs.		
21-50 lbs.		35 lbs.			
51-75 lbs.	X				
76-100 lbs.	X				
> 100 lbs.	X				
Maximum amount carried by worker without assistance: 20 lbs.					
If required, carrying over <u>20</u> lbs. are performed with two or more people or lift devices.					

PUSHING/PULLING FORCE TO BE EXERTED					
Pounds	Never	Seldom 1-5%	Occasionally 6-33%	Frequently 34-66%	Continuously 67-100%
1-10 lbs.				5-10 lbs.	
11-20 lbs.			15-20 lbs.		
21-50 lbs.	X				
51-75 lbs.	X				
76-100 lbs.	X				
> 100 lbs.	X				
Maximum weight of object pushed/pulled by worker: > 100 lbs. Moving Furniture					
Distance: <u>5-20 feet</u> Type of Surface: (i.e. level, carpet, tile): <u>Vinyl Floor</u>					

ENVIRONMENT (WORK CONDITIONS)
Works Inside <u>95</u> % of the time / Works Outside <u>5</u> % of the time.
Temperature Extremes: No
Works on or around moving machinery or mechanical parts: No

OTHER PHYSICAL DEMANDS					
Activity	Never	Seldom 1-5%	Occasionally 6-33%	Frequently 34-66%	Continuously 67-100%
Bend/Stoop			X		
Twist			X		
Crouch/Squat		X			
Kneel		X			

