

**BONANZA Jr/Sr HIGH SCHOOL**  
**GO ANTLERS!!**  
**2019 - 2020**



Bonanza Jr/Sr High School Student Handbook  
KCSD Student Rights and Responsibilities Handbook



If you have a disability and need this publication in an alternate format, please contact the Klamath County School District Curriculum Office at (541) 883-5000 Website: <http://www.kcsd.k12.or.us>

## ***Welcome To Bonanza Jr/Sr High School!***

On behalf of our staff at Bonanza Junior/Senior High School, we extend a warm welcome to all new and returning students. We are looking forward to a positive and rewarding school year.

Bonanza has an excellent staff and student body with tremendous support from our parents and communities that will help us accomplish great things in the year ahead.

Success at Bonanza Junior/Senior High School is a team effort. However, giving your best effort in the classroom, following the rules, and participating in the various activities available through Bonanza Junior/Senior High School will allow you to succeed and create a positive learning environment and culture at the school. We encourage you to get involved, have fun, and expand your horizons.

The information that follows will assist you in understanding the expectations for you while attending Bonanza Junior/Senior High School.

If you or your parents have questions or concerns, please call the school at 541-545-6581.

Always remember to be Safe, Respectful, Responsible, Hardworking and Positive.!

Sincerely,

The Bonanza Jr/Sr High School Staff

**Go Antlers!**



## ***Bonanza School Mission Statement***

Our school mission is to genuinely recognize and respect current learning practices and social skills of all students; to teach, model, inspire, and guide each student in discovering and developing individual interests, strengths, and abilities; and to encourage all students to be life-long learners, using their potential to make positive contributions to society.

We believe this is done by:

- Promoting a vigorous passion for learning
- Advancing problem solving skills by teaching the use of learned knowledge to make good choices
- Preparing students for life opportunities and challenges
- Developing Safe, Respectful, Responsible, Hardworking and Positive students who contribute to society in a positive manner

## ***Bonanza School Motto***

“Bonanza Antlers are Safe, Respectful, Responsible, Hardworking and Positive; we make good choices and solve problems in preparation for life and its challenges.”

## ***Bonanza J/S High School Guiding Principles***

Be Safe

Be Respectful

Be Responsible

Be Hardworking and Positive





***Bonanza Jr./Sr. High School Staff  
2019-2020***

Mr. Osborn – Principal  
Mrs. Wright – Vice Principal/AD

Mrs. Byrne-Registrar  
Mr. Patterson-Custodian  
Mrs. Aylett- Agriculture  
Ms. Kinney-Spanish  
Mrs. Smith-English  
Davis- Academic Advisor  
Ms. Cottier- Social Studies

Mr. Hedger-Social Studies  
Mrs. Kelly-Secretary  
Mrs. Heidrich- English  
Mrs. Worden-Media  
Mr. Maldonado-Business  
Mr. Morene- PE/Health

Mr. Otto-Math  
Mrs. Leslie-Secretary  
Mrs. Lauer-Resource  
Ms. Hubbard-Science  
Mr. Larsen-Math Mr.  
Ms. Fields-Science

## ***Bonanza J/S High School Bell Schedules*** 2019-2020

### **Regular Schedule**

Period 1	8:13- 9:03
Period 2	9:07- 9:57
<b>Break</b>	9:57- 10:07
Period 3	10:11-11:01
Period 4	11:05-11:55
<b>Lunch</b>	11:55-12:27
Period 5	12:31-1:21
Period 6	1:25-2:15
Period 7	2:19-3:09

### **Late Start Schedule**

Period 1	9:14-9:51
Period 2	9:55-10:32
<b>Break</b>	10:32- 10:42
Advisory	10:46- 11:12
Period 3	11:16-11:53
<b>Lunch</b>	11:53- 12:25
Period 4	12:29- 1:06
Period 5	1:10- 1:47
Period 6	1:51- 2:28
Period 7	2:32- 3:09

**Be on time!**

### ***Pep Assembly Schedule***

1st	7:35 - 8:15
2nd	8:21 - 9:01
3rd	9:07 - 9:47
Assembly	9:53 - 10:35
4th	10:41 - 11:37
5th	11:43 - 12:39
6th	12:45 - 1:41
7th	1:47 - 2:43
8th	2:49 - 3:45



### ***Special Assembly Schedule***

1st	7:35 - 8:05
2nd	8:11 - 8:41
3rd	8:47 - 9:17
Assembly	9:23 - 10:35
4th	10:41 - 11:37
5th	11:43 - 12:39
6th	12:45 - 1:41
7th	1:47 - 2:43
8th	2:49 - 3:45

## ***Adding/Withdrawing Classes***



Students have an option to add or withdraw from classes at the beginning of each semester. The principal has the discretion to allow a student to change a class. The following are guidelines:

1. Students may request to add or withdraw during the first two (2) weeks of each semester. If the change is appropriate for the students' academic situation the change will be granted. After two weeks are over there will be no more schedule changes unless approved by the principal for extraordinary circumstances.

## ***Admission***

A student seeking enrollment in the district for the first time must meet all academic, age, immunization, tuition and other eligibility prerequisites for admission as set forth in state law, Board policy and administrative regulations. Students and their parents should contact the school office (541-545-6581) for admission requirements.

## ***Alcohol***

All alcohol products are prohibited on campus, or during any school supported activity. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

## ***Alternative Education***

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statement.

## ***Attendance***

### **Attendance**

All students between the ages of 7 and 18 who have not completed the twelfth grade are required to attend school unless otherwise exempted by law. Violations of the state compulsory attendance law will be reported to appropriate authorities. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

### **Absences and Excuses**

When returning to school after an absence parents are requested to contact the attendance secretary or administration describing the reason for the absence. Absences not cleared will be considered unexcused. Teachers are not obligated to allow students to make up work from unexcused absences. The State of Oregon dictates what can be considered an excused absence. Absence from school or class will be excused under the following circumstances:

1. Illness of the student

2. Illness of an immediate family member when the student's presence at home is necessary
3. Emergency situations that require the student's absence
4. Field trips and school approved activities
5. Medical or dental appointments (Confirmation of appointments may be required)
6. Other reasons deemed appropriate by the school administration.

All students who must leave school during the day must have a parent make arrangements with school administration. The student must check out in the high school office prior to leaving school.

A student will not be released from school at times other than regular dismissal hours except with administrative permission. A student will not be released to any person without parental approval or as otherwise provided by law. Notes provided by students will not be approved without a specific reason provided by the parent. The school administration reserves the right to deny a student permission to leave campus. Students will not be allowed to leave campus in vehicles of other students.

Students will have one day for each day missed to make up work presented in class on the day the excused absence occurred. Students with excused, extended absences may receive make-up work for that period. Parents may request that work. Teachers will be given at least 24 hours to collect requested work and turn it into the office where it may be picked up.

For student concerns regarding make up work, please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

#### Attendance and Athletics

All students participating in athletics at Bonanza Jr/Sr High School must be in attendance for the entire school day in order to attend practice or compete that day unless the student has prior administrative approval. If the scheduled contest falls on a Saturday or non-student day, full attendance is also required for the last school day prior to the scheduled contest unless the student has prior administrative approval.

#### Tardy

The staff of Bonanza Jr/Sr High School believes that success in school is dependent upon punctual, regular attendance. We also believe tardiness has a direct correlation to poor student performance and is detrimental to the total learning environment.

Students will receive a warning for the first tardy to that class. Any subsequent tardies will result in a lunch detention to be served on assigned days. Students missing an assigned lunch detention will be referred to the administration.

#### Truancy

All students who are absent from school or from any class without permission will be considered truant and will be subject to disciplinary action including: conference, being ineligible to participate in athletics or other activities, detention, truancy citation, suspension and/or expulsion. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy.

Students are not allowed to miss any classes to work on other class work unless prearranged with the teachers involved. Single period absences are considered unexcused unless prior arrangements have been made with the administration. Any student arriving after 15 minutes of the start of class will be considered as truant. Truant students will be expected to make up class time in lunch detention, or after school assigned detentions to equal academic minutes missed.

Lack of adherence to the attendance policy may result in detention, YAT referral, and/or citation for truancy.

## ***Awards and Honors***

In the event that a student is to be recognized for achievements by a designated school official, that student or parent has the right to request such recognition not be made. Examples of students being recognized for achievement are follows:

1. Honor Roll - announced at the end of each six weeks
  - 4.00 GPA – Principal’s Honor Roll
  - 3.50 - 3.99 GPA - Grand Honor Roll
  - 3.00 - 3.49 GPA - Regular Honor Roll
2. Selection to school, local, state, or national organizations
3. Academic Recognition
4. Athletic Recognition



## ***Bus Rules***



Buses are provided for the convenience of students living considerable distances from school. To ensure the safe operation of the buses, the State Board of Education has set certain regulations to be observed by all who ride the buses. Students, who refuse to promptly obey the direction of the driver, or refuse to obey regulations, may forfeit their right to ride. Students will not be allowed to leave the bus other than at home or school without a parent note signed by an administrator. Students who are not part of a normal bus route may NOT ride without a parent note and administrative approval. If buses are overcrowded, students who do not regularly ride the bus may be denied to ride. Upon arrival to school, students are under school supervision, and are not to leave school property. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.



## *Cafeteria*

In order to keep the cafeteria clean, safe, and attractive the following rules must be observed:

1. Be considerate of others - keep the cafeteria line orderly
2. Return all trays, dishes, and utensils to the wash counter
3. Please clean up messes and/or wipe up spills
4. Remove hats while eating
5. Food purchased in the cafeteria must be consumed in the cafeteria – permission may be granted for students to eat outside on the benches provided they have no tray. Trays are not to leave the cafeteria or building
6. Do not sit on cafeteria tables
7. Inappropriate cafeteria behavior may result in loss of cafeteria privileges
8. Cafeteria charges must have prior approval by school administration



## *Class Expectations*

1. Students are expected to be safe, responsible, and respectful of all staff members and students at all times.
2. Students are not to wear hats or head coverings during class time unless it is a part of an official school uniform.
3. Students are not to use any technology devices, with or without earphones, in classes, library, computer lab, gymnasium, weight room, or offices unless prior approval has been granted by the class teacher or administration. See class syllabus for policy regarding cell phone use in the classroom.
4. Students are not to bring food or drinks into the classroom, library, computer lab, gymnasium, or weight room without prior approval from the class teacher or administration.
5. Students are to come to class prepared with paper, pencil, book, binder and all required material/supplies for each class.
6. Students are expected to turn in all projects, tests, quizzes and assignments on time. Acceptance of late work may be approved at the discretion of the classroom teacher.
7. Students are expected to be present and engaged in the classroom. An excessive number of requests to leave the classroom will be monitored and adjusted at the teacher's discretion.

## ***Clubs and Organizations***

Student clubs and performing groups such as choir, athletic, or academic groups may establish rules of conduct and consequences for misconduct that are stricter than those for students in general. If a violation is also a violation of the KCS D Student Code of Conduct, the consequences specified by the district shall apply in addition to any consequences specified by the organization.

Each student has the opportunity to join his/her choice of clubs and activities each year. Students may request approval for a new club or activity if enough students are interested, if a faculty sponsor and facilities can be provided, and if the activity meets district guidelines. This request must be made to ASB Officers.

## ***Code of Conduct***

Students must acknowledge receipt of the KCS D Student Code of Conduct and the consequences for violating disciplinary policies. Students are expected to notify parents of handbook contents.

Students are responsible for conducting themselves properly in accordance with the policies of Bonanza Jr/Sr High School and Klamath County School District. The district has the responsibility to afford students certain rights as guaranteed under federal and state constitutions and statutes. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

## ***Conferences-Student Progress***

Parent Teacher Conferences are scheduled twice each year to review student progress. Students and parents may also expect teachers to request a conference if the student is not maintaining passing grades or achieving the expected level of performance; if the student is not maintaining behavior expectations; or in any other case the teacher considers necessary.

Students or parents in need of additional information, or with questions or concerns, are encouraged to confer with the appropriate teacher, counselor or administrator. A parent who wishes to confer with a teacher may contact the teacher for an appointment or request that the teacher contact the parent to arrange a mutually convenient time.

Bonanza High School uses Home Access which allows parents that have access to the Internet to check on their child's current grades, attendance, and other school information.

Weekly grade check forms are available from the main office. Parents must request these forms and students may pick up and complete them on an agreed upon day of the week between the parent and building administration.

## ***Counseling***

Students are encouraged to talk with the school counselor, teachers, and building administrators in order to learn about the curriculum, course offerings and graduation requirements. Students, who are interested in attending a college, university or training school or pursuing some other advanced

education, should work closely with their counselor in order to take courses that will best prepare them for future work. The counselor can also provide information about entrance examinations required by many colleges and universities, as well as information about financial aid and housing.

The school counselor is available to assist students with a wide range of concerns and may also make available information about community resources to address personal concerns.

## *Dances and Events*

The rules of good conduct and grooming shall be observed for all school dances and social events.

Approved student guests will be expected to observe the same rules as students attending the events. Guests must be signed up and approved by deadlines set by the administration. The student inviting the guest will share responsibility for the conduct of the guest.

1. Arrangements will be made for proper chaperoning.
2. Students who have been suspended, either in-school or out-of-school on the day of the dance or event will not be permitted to attend.
3. Dances will last until 10:00 pm unless special permission is granted by administration.
4. Administrative pre-approval is required for all guests. A Bonanza High School student may invite only one guest.
5. Students who leave a dance will not be allowed to re-enter without approval.
6. Music will be approved by the administration before being permitted to play at a dance.
7. Appropriate dress as established in school and district policy must be followed by all students.
8. Clean up is the responsibility of the sponsoring group and must take place the same night as the dance.
9. No one over the age of 19 years will be allowed to attend dances.
10. Students must be in school a full day of attendance (7 periods) the day of, or the last school day prior to the dance.

## *Discipline*

A student who violates the KCSO Student Code of Conduct shall be subject to disciplinary action. A student's due process rights will be observed in all such instances, including the right to appeal the discipline decisions of staff and administrators.

The district's disciplinary options include using one or more discipline management techniques including counseling, detention, suspension, expulsion, or removal to an alternate education program.

When a student commits weapons, drug, alcohol, tobacco, or cyber-bullying offenses or any other criminal act, the student may also be referred to law enforcement officials. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

### *Detention*

A student may be detained outside of school hours for not more than three hours on one or more days if the student violates the KCSO Student Code of Conduct. The detention shall not begin, however,

until the student's parents have been notified of the reason for the detention and can make arrangements for the student's transportation on the day(s) of the detention. Suspension will be considered for those who fail to complete assigned detentions. Lunch detention may also be given to students.

### Suspension

A student may be suspended from school for willful violations of the KCSD Student Code of Conduct, including conduct which materially and substantially disrupts the rights of others to an education, endangers the student or other students or district property. An opportunity for the student to present his/her view of the alleged misconduct will be given. Each suspension will include specific reasons for the suspension, the length of the suspension, and an opportunity to appeal the decision. Every reasonable and prompt effort will be made to notify the parents of a suspended student.

While under suspension, a student may not attend after school activities and athletic events, be present on district property nor participate in activities directed or sponsored by the district.

Students will be allowed to make up and receive credit for work missed during the suspension.

Students will be allowed to make up schoolwork upon their return from the suspension. Students will be granted the number of days equal to the suspension period to submit makeup work.

Parents may request work for students who are suspended for a period of two or more days. Teachers will have 24 hours to prepare this makeup work. Assignments provided for the student during the suspension period shall be due on the date that the student returns to school from the suspension.

### Expulsion

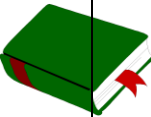
A student may be expelled for severe or repeated violations of the KCSD Student Code of Conduct. The district will provide appropriate expulsion notification including expulsion hearing procedures, student and parent rights and alternative education provisions as required by law. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

## ***Discrimination/Harassment***

It is the policy of Klamath County School District, Bonanza High School, and the State Board of Education that there will be no discrimination or harassment on the basis of race, color, sex, marital status, religion, national origin, age, or handicap in any Klamath County School District educational program, activity, or employment. Persons having questions about equal opportunity and non-discrimination should contact the Principal of Bonanza High School or the KCSD Superintendent. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

## ***Distribution of Materials***

All aspects of school sponsored publications, including videos, newspapers, yearbooks, posters, etc., are completely under the supervision of the teacher and principal. Students may be required to submit such publications to the administration for approval. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.



## ***Dress and Grooming***

Bonanza Jr/Sr High does not intend, nor attempt to regulate fashion or taste. However, it shall attempt to instill a sense of respect toward self, others, and the school by encouraging proper dress. Proper dress not only tones up the appearance of a school, but also its behavior and self-pride. The learning process of any educational institution is best met when students, teachers and administration follow high standards of cleanliness, neatness and quality grooming.

- School clothes shall not constitute a safety or health hazard to the student, or a disruption to the classroom.
- All pants must be worn with the waistband at or above the top of the hipbone.
- Undergarments must not be visible.
- Shirts with profanity and suggestive imprints related to alcohol, tobacco, drugs, or sexual implication on clothes may not be worn to school.
- Shorts and skirts must be passed finger-tip length.
- Strapless tops, excessive low necklines, bare backs, or bare midriff are not to be exposed.
- No chains, spiked apparel or accessories which may be used as weapons will be allowed.
- No muscle shirts, no see-through mesh shirts and no tank-style undershirts. This includes P.E. and weight training class attire.
- Hats or other headgear may be worn into the school and out of the building in the morning and after school. They may not be worn in classrooms, cafeteria, library, or offices.
- Bandannas that may represent gang affiliation or pretense of are not allowed.
- Sunglasses, unless prescribed by a doctor, are not to be worn in class.
- Shoes or sandals will be required for all students.

Violations of any of the above may result in disciplinary measures.

Students who represent the school in any activity may be required to meet additional dress and grooming standards approved by the administration and may be denied the opportunity to participate if those standards are not met. Any safety requirements for specific classes must be followed. Problems which arise concerning dress code will be handled by the administration. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

## ***Electronic Devices***

Electronic devices are not to be seen or heard in any classrooms at any time unless permission is granted by the classroom teacher. If they are seen or heard the teacher will confiscate the electronic device from the student and will then turn it in to the main office. If a student refuses to comply with a staff directive, appropriate consequences will be applied by administration. Students can have their electronic devices out before and after school, during break, during lunch, and during passing time between classes.

Electronic device use at school is a privilege and abuse of this privilege may lead to a disciplinary consequence.

The following will be in effect for students whose electronic devices are confiscated:

1<sup>st</sup> Warning – electronic device will be confiscated and given back at the end of the day to the student  
2<sup>nd</sup> Warning – electronic device will be confiscated and only returned to the student’s parent or guardian

3<sup>rd</sup> Warning – electronic device will be confiscated and only returned to the student’s parent or guardian and requested that the phone electronic device not return back to school.

### ***Emergency School Closures***

In the event that emergency causes school closure or a delayed opening, parents will be notified via the KCSO One Call system and the radio stations listed below. Parents will be notified as soon as possible. Schools will be open unless closure or a delayed opening is announced by the District.

PLEASE DO NOT TELEPHONE THE STATIONS. Those lines must remain clear for other calls related to the closure or delayed opening. Frequent announcements will be made.

**District Website:** [www.kcsd.k12.or.us](http://www.kcsd.k12.or.us)

<u>Radio</u>	<u>KAGO</u>	<u>KFLS/KKRB</u>	<u>KLAD</u>
AM Radio	1150	1450	960
FM Radio	99.5	106.9	92.5
<u>Television</u>	<u>KOTI</u>	<u>KTVL</u>	<u>KDKF</u>

School closure results in automatic cancellation of all school activities program and for all community organizations using school facilities unless information to the contrary is specifically released. Be sure your child knows where to go if an emergency is declared and if schools are to close early.

### ***Emergency Drills***

Emergency drills for students shall be conducted monthly. In the case of an actual emergency, students are to remain on campus until released to their parents by an administrator.

### ***Fees***

Materials that are part of the basic educational program are provided without charge to a student. A student is expected to provide his/her own supplies of pencils, paper, erasers, pens, and notebooks, etc. All athletes must have a student body card.

Student Body Cards	HS-\$15.00 JHS-\$12.00
Hall Locker	\$5.00 (\$3.00 without lock)
Lost Locks	\$5.00
PE Locker	\$3.00
Athletic Fees (9-12)	\$100/sport (family cap of \$400/year)
Yearbook	TBD

All athletic fees must be cleared by the athletic director prior to practice. Students will be held accountable for all books and equipment checked out to them. Charges equal to the replacement value of the books and equipment will be made on items that are lost, misused or damaged. No diplomas or official transcripts will be issued until all accounts have been paid in full.

### ***Field Trips***

Field trips may be scheduled for educational, cultural or other extracurricular purposes. All students are considered to be "in school" while participating in district or school sponsored field trips. This means students are subject to the school's student conduct rules, applicable Board policy and such other rules as may be deemed appropriate by the field trip supervisor. Students attending field trips must meet criteria established by the supervising teacher and administration. Field trips are for enrolled students in the class or activity. No guests or siblings will be allowed to accompany the group. Final determination regarding established criteria will be made by the sponsoring teacher or advisor, and building administration.

### ***Fundraising***

Student organizations may be permitted to conduct fundraisers. An application must be submitted a reasonable amount of time before the event. All funds raised for school approved student groups will be accounted for in accordance with Oregon law and applicable district policy and procedures. The principal is responsible for administering student activity funds.



### ***Forgery/Lying***

Forgery/lying includes those behaviors when a student is trying to falsify information to a staff member. Academic dishonesty encompasses all forms of cheating. Students caught in forgery or plagiarizing, or helping another student to do so, will receive a "zero" grade on that assignment/test. A repeat violation of cheating in that class may result in a failing grade for the semester in addition to further disciplinary action.

Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

### ***Games/Activities and Attendance***

Students must be in attendance the entire school day (seven consecutive periods) in order to attend games, dances, or other after school activities on the same day, unless the student has prior administrative approval. If the event is scheduled for a Saturday or non-student day, attendance must be on the last school day prior to the scheduled event, unless the student has prior administrative approval.

### ***Gang Activities***

No student on or about school property or at any school activity shall:

1. Wear, possess, use, distribute, display, or sell any clothing, jewelry, emblem, badge, symbol, sign, or other things, which are evidence of membership or affiliation with a gang.

2. Commit any act, use any speech, either verbal or nonverbal showing membership or affiliation with a gang.
3. Use any speech or commit any act or omission in furtherance in the interests of any gang or gang activity including, but not limited to:
  - a. Soliciting others for membership in any gangs;
  - b. Requesting any person to pay protection or otherwise intimidating or threatening another person;
  - c. Committing any other illegal act or violation of school district policies; or
  - d. Inciting other students to act with physical violence upon any other person or encouraging other students to violate school district policy.

Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

### ***Grading: Pass/Fail – Incomplete***

It is policy that Klamath County School District students (grades 9-12) have the option to receive a Pass/Fail for elective credit classes.

1. The Pass/Fail applies to elective classes only
2. Pass/Fail will be given for semester grades only
3. A Pass/Fail may affect the cumulative grade point average (GPA). A “Pass” would have no effect on GPA. A “Fail” would be counted as an “F” grade and would negatively impact a student’s GPA.
4. Students must complete and return the Pass/Fail Request form to their counselor prior to four weeks from the end of the semester. The final determination will be made by the principal.
5. For students to receive or be eligible for Pass/Fail, they must have:
  - a. Demonstrated appropriate attendance
  - b. Demonstrated appropriate citizenship
  - c. Demonstrated appropriate efforts in achieving the course objectives

Incomplete grades may be given for a semester grade when, due to unforeseeable circumstances, a student is unable to complete course requirements prior to teacher grades being due. An incomplete will automatically become an "F" grade if it the student does not complete all course requirements within 2 weeks following the grading period. Refer to the *Klamath County School District's Policy* for the complete policy statements.

### ***Graduation Requirements***

Bonanza High School and KCSD offer several options for students to receive a high school diploma, including a regular high school diploma, Honors Diploma, Modified Diploma and Extended Diploma. If parents agree to select a diploma option other than the regular diploma, recommendations as to which diploma path to pursue will be discussed among parents, student, and designated school



staff, during the student's sophomore year of high school. See the school guidance counselor, or refer to the *Klamath County School District's Policy* for complete information regarding diploma options and requirements.

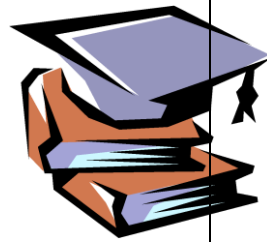
### **Essential Skills Requirements:**

In addition to completing requirements for any diploma pathway, each student is to: read and comprehend a variety of text, write clearly and accurately, apply math and complete additional Essential Skills Requirements adopted by the Oregon Department of Education.

The district shall offer students credit options provided the method for obtaining such credit is described in the student's personal education plan and the credit is earned by meeting requirements described in OAR 581-022-1131.

### **Regular Diploma Requirements:**

- 4 Credits** English Language Arts (ELA)
- 3 Credits** Math (MA – Algebra I or higher)
- 3 Credits** Science (SC)
- 3 Credits** Social Science (SS)
- 3 Credits** Applied/Fine Arts or Second Language (AL): Courses in Career and Technical Education, Second Language, The Arts
- 1 Credit** Health (HE)
- 1 Credit** Physical Education (PE)
- 0.5 Credit** Career Related Learning Experiences (CRLE – aka “Senior Project”)
  - Develop an education plan and build an educational profile
  - Demonstrate extended application through a collection of evidence
  - Demonstrate career-related knowledge and skills
  - Participate in career related learning experiences as related to the education plan.



### **5.5 Total Electives**

### **24 Credits required obtaining a regular high school diploma**

### **Honors Diploma Requirements:**

The intent of the KCSD Honors Diploma is to ensure a course of academic study that prepares the student for university admission and college success. The district will offer an Honors Diploma to seniors who meet the following requirements per KCSD policy:

- Complete an Honors Diploma Agreement as early in the student's high school career as possible
- Complete 28 credits of study including:

- Satisfactorily completing all State of Oregon requirements
- Satisfactorily completing all KCSD requirements
- Successfully completing four credits of math
- Successfully completing four credits of science
- Successfully completing two credits of foreign language
- Hold a cumulative GPA of 3.50 after seven semesters of high school

### ***Health Services***

School health services are provided by registered nurses in Klamath County School District to support students with complex, chronic health needs; to support health education for students and staff; and to provide school health services that comply with national, state and local mandates. The KCSD nurses believe that each student's health has a direct effect on his/her educational achievement and that healthy students are better learners. If health or nursing needs may be required, please contact the school administration, or the KCSD Health Services.

### ***Homework***

Homework is assigned to provide students an opportunity to practice independently what has been presented in class, to improve the learning processes, and to aid in the mastery of skills. Whatever the task, the experience is intended to be complimentary to the classroom process and is a vital part of the class grade. Students who are absent for two or more days must allow the teacher 24 hours to prepare makeup work. Class discussion and participation activities can only be done during the regularly scheduled class time. Any advance homework is due when the student returns.

### ***Illness or Injury at School***

At times a student may have signs or symptoms of illness and need to be excluded from school until diagnosed and treated by a licensed health care provider or until recovered.

Conditions that may require exclusion until either diagnosed or recovered include:

- Fever greater than 100.5
- Vomiting
- Rash with or without fever - new or sudden onset
- Diarrhea (3 watery or loose stools in one day) with or without fever
- Weepy (fluid or pus-filled) skin lesions
- Deep, barking cough or productive of colored mucous
- Irritated eyes that are tearing, sensitive to light, with puffy lids and colored drainage
- Symptoms or complaints that prevent the student from participating in his/her usual school activities, such as persistent cough, with or without presence of fever
- Student requires more care that the school staff can safely provide

Only a licensed health care provider can determine a diagnosis and/or prescribe treatment and provide instructions regarding the student's return to school.

If the student becomes too ill to remain at school, or has an injury requiring medical evaluation the student will be released to the student's parents or to another person as directed by parents on the student's emergency form. School staff will administer emergency or minor first aid as necessary. The school will contact emergency medical personnel, if needed, and will attempt to notify the student's parents whenever a student has been transported for treatment.

### ***Insurance***

At the beginning of the school year, the school district will distribute information to students and parents about a low cost student accident insurance program for grades K-12. Parents may choose this option, but are responsible for paying premiums (if coverage is desired) and for submitting claims. The district shall not be responsible for costs of treating injuries or assume liability for any other costs associated with an injury.

Before participating in a school sponsored trip or in school sponsored athletics, students and parents must show evidence that the student is covered by some form of accident insurance. School insurance does not apply to out of school activities unless insurance is purchased as a fulltime plan.

### ***Library***

The library is open to students and teachers during times of student attendance from 9:00 am-3:00 pm. Students may check out, renew, or check on overdue books anytime during the day. Students are responsible for their behavior in the library. A student who does not respect the rights of others to work in an atmosphere appropriate to study and research will be asked to leave.

Loud talking or eating in the library is prohibited. As our library is a K-12 facility, students need to check to be certain when elementary classes are using the library.

### ***Lockers***

Lockers and locks are issued to students at the beginning of the year for a rental fee. A student must use the issued locker and lock. The student is responsible for the care and contents of the locker. Searches of lockers may be conducted by school administration at any time, whether or not the student is present.

Valuables should never be stored in any student locker. The school will not be responsible for valuables left in lockers whether locked, or not. Sizeable amounts of money or valuables should be checked with school administration. Students are cautioned against giving their locker combination to anyone or not using a lock on their locker. Any lock that is not approved will be removed immediately. All locker problems should be reported to the administration immediately.

### ***Lost and Found***

Any articles found in the school or on school grounds should be turned in to the school office. Unclaimed articles will periodically be donated to charity. Loss or suspected theft of personal or school property should be reported to the school administration immediately.

## ***Lunch/Breakfast Program***

The school participates in the National School Lunch and School Breakfast and Federal Commodity Programs and offers free and reduced price meals based on a student's financial need. Breakfast and lunch prices will be available at the beginning of the school year. **Prices may change subject to food costs.** Additional information can be obtained in the school office.

## ***Media Access to Students***

Media representatives may interview and photograph students involved in instructional programs and school activities, including athletic events. Information obtained directly from students does not require parental approval prior to publication. Parents should contact the school if they do not want their child interviewed or photographed by the media.

## ***Non-Discrimination***

Persons having questions about equal opportunity and non-discrimination should contact the Principal of Bonanza High School, (5456581) or the Superintendent of KCSO (541-883-5000).

Refer to *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

## ***Off Campus – Lunchtime***

Bonanza High School offers a lunch time open campus policy for high school students only. The school administration reserves the right to close the campus if this privilege is abused.

During school lunch time, students may use the west side of the front lawn for social and informal activities. Areas of the campus that are off limits, unless supervised by a teacher include: the football stadium, ball diamonds, parking areas, gyms, or areas behind the building. Middle school students are not permitted to leave campus at any time without administrative approval.

Students in grades 9-12 may use the downtown area for lunch but must observe the following:

1. Students may not be in any vehicle during the lunch break.
2. The parks, church playgrounds, and private property are off limits.
3. Students are expected to abide by all school rules, including not using tobacco, alcohol, or illegal drugs.
4. Students returning late to school may lose the privilege for the remainder of the school year.
5. Litter must be patrolled by students. If it becomes a problem, privileges will be lost. This includes litter in and around the school campus.
6. Problems at businesses or with the community will result in a closed campus.
7. Students are to remain on, or south of Mission Street as they travel to and from school, unless they are going to their own home.
8. Students failing to follow the above will be subject to disciplinary action.

## ***Parent Involvement***

Education succeeds best when there is a strong partnership between home and school. As a partnership thrives on communication, school staff asks parents to:

1. Encourage and support children to put a high priority on their education and to commit to making the most of the educational opportunities the school provides.
2. Stay informed on school activities and issues. Newsletters, "Back to School" Nights, and parent/booster club meetings provide opportunities for learning more about the school.
3. Become a school volunteer; for further information, contact the principal.
4. Participate in school parent organizations. The activities are varied, ranging from athletic activities to the booster club.

## ***Physical Exams - Athletics***

Comprehensive physical exams are required of all students who participate in athletics. Students must have a physical exam performed by a physician prior to practice and competition in athletics.

The physical exam and cost is the responsibility of the parent/ student. Record of the examination must be submitted to the school and will be kept on file and reviewed by the coach prior to the start of any sport season. Students shall not participate without a record of passing a physical exam on file with the school.

## ***Promotion, Retention and Student Placement***

A student shall be placed or promoted from one grade to the next on the basis of academic, social, physical, and emotional development.

Exceptions may be made when, in the judgment of the professional staff, such exceptions are in the best educational interest of the student involved. A decision to retain a student will be made only after prior notification and explanation to the student's parents.

Students in grades 9-12 will be promoted or retained in accordance with state and district credit completion and graduation requirements.

## ***Public Display of Affection***

During the school year, adherence to accepted student display of affection policies will be enforced by the entire staff. Students violating this policy the first time will have a conference with the administration. Repeated offenses may result in a parent conference.

## ***Registration***

To attend Bonanza Schools each student must live within the boundaries prescribed by the Klamath County School District with their parent or legal guardian. If the student is not a resident, he must

obtain permission from the Klamath County School District to attend. Registration forms need to be completed each year. If there are changes during the year, the school needs to be notified as soon as they occur.

### ***Special Programs***

A student or parent with questions about any special educational program should contact the school administration. Refer to the *Klamath County School District's "Student Rights and Responsibilities" handbook*.

### ***Tobacco Free Environment***

Tobacco use on school district property is prohibited. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

### ***Transportation of Students***

A student being transported on district provided transportation is required to comply with the Student Code of Conduct. Any student who fails to comply with the Student Code of Conduct may be denied transportation services and shall be subject to disciplinary action. Students will not be allowed to be transported in a vehicle other than those provided by the school/district, or parents with special approval by the administration. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

### ***Unlawful Drugs***

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

### ***Use of Facilities***

Requests to use school facilities must be made through school administration. A building use request form must be completed, and approval must be given prior to use. The Klamath County School District and Bonanza Schools reserve the right to charge for use of facilities.

### ***Vehicles***

Students who drive to school may park in the student parking lot during regular school day hours. Students are to use the parking lot solely for the parking of vehicles. No passengers are allowed unless written permission is given by parents of both parties. All cars are to be parked in the parking lot. Students are not to loiter in the cars during break and lunch times. To drive a vehicle on to campus, an Oregon operator's license and appropriate insurance is required. Refer to the *Klamath*

*County School District's "Students Rights and Responsibilities" Handbook* for the complete policy statement.

**Parking regulations:**

- Lock cars.
- Observe all driving regulations as dictated by the State of Oregon.
- Students may not be in their vehicles without permission from the administration.
- To drive a vehicle on campus, an Oregon operator's license and appropriate insurance is required.
- Students are not to bring to school any weapons or other possessions reasonable determined by the school administration to be a threat to the safety or security of themselves or others.
- Park only in designated parking areas.
- Drive under 15 MPH when in school area; drive 5 MPH when in parking area.
- Report any accident; leave your name, address, and phone number.
- Students may not return to their vehicles during school hours without permission from the administration.
- Observe the rights of pedestrians and bicycle riders.
- No unnecessary tire spinning or noise.
- Do not block others from being able to leave.
- Failure to comply with these rules may result in notification of law enforcement, disciplinary action and/or loss of parking privileges.

Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

### ***Visitors***

Parents are encouraged to visit Bonanza schools. To ensure the safety and welfare of students, all visitors must report to the high school office, sign in, and wear a visitor badge upon entering school property. Request for students enrolled at another school must be made with school administration one week prior to request date, and approval is for a one-half day visit only.

### ***Weapons***

Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

## *Withdrawal from School*

Students withdrawing from school need to be certain all textbooks are returned, lockers cleared, and all fines or fees cleared. Records will be sent to the new school when an official request is received.

**BONANZA Jr/Sr HIGH SCHOOL**  
**GO ANTLERS!!**  
**2019 - 2020**

