

BONANZA Jr/Sr HIGH SCHOOL HOME OF THE ANTLERS

2015



2016

PARENT/STUDENT HANDBOOK KCSD STUDENT RIGHTS AND RESPONSIBILITIES HANDBOOK

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Klamath County School District Curriculum Office at (541) 883-5000 Website: <http://www.kcsd.k12.or.us>

**Part I – Bonanza Schools
Student/Parent Handbook**

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**Part II - Klamath County School
District Student Rights and
Responsibilities**

Welcome to Bonanza Schools 2015-16

Dear Parents, Students, and Staff;

As we prepare for a new school year I want to thank each parent, student, and staff member for working together to provide the best probability that all students leaving Bonanza Schools will be well-prepared in future achievements. Being well-prepared extends beyond the simple learning of subject matter; it involves building an understanding and knowledge of how to think critically. Critical thinking is that kind of thinking in which a student expands the quality of thinking by carefully studying, evaluating, and reconstructing a problem or content material. Critical thinking is self-directed and benefits the individual in academic and behavior decisions.

Our role as parents and staff is to support all students to think critically with a goal of being well-prepared for all future academic and performance achievements. In continuing to work together toward this goal I invite you to visit your child's classroom, to visit with staff, to attend parent activities, and to ask questions that are crucial in helping all students to be well-prepared for all future achievements.

"The function of education is to teach one to think intensively and to think critically. Intelligence plus character – that is the goal of true education." Martin Luther King Jr.

Thank you for caring for your children, and thank you for helping to make Bonanza Schools a great school!

Art Ochoa
Principal

Bonanza School Mission Statement

Our school mission is to genuinely recognize and respect current learning practices and social skills of all students; to teach, model, inspire, and guide each student in discovering and developing individual interests, strengths, and abilities; and to encourage all students to be life-long learners, using their potential to make positive contributions to society.

We believe this is done by:

- Promoting a vigorous passion for learning
- Advancing problem solving skills by teaching the use of learned knowledge to make good choices
- Preparing students for life opportunities and challenges
- Developing Safe, Respectful and Responsible students who contribute to society in a positive manner.

Bonanza School Motto

“Bonanza Antlers are Safe, Respectful, Responsible, Hardworking and Positive; we make good choices and solve problems in preparation for life and its challenges.”

Preface

The material covered within this student handbook is intended as a method of communicating to students and parents regarding general school and district information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or negotiated agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation or negotiated agreement.

Any information contained in this student handbook is subject to unilateral revision or elimination from time to time without notice.

**BONANZA SCHOOLS STAFF
2015-2016**

Principal - Art Ochoa

Bernis Peterson – Third Grade
Tim Pinson – Special Education
Katie Prosser – Paraprofessional
Bobbie Ramsier-Paraprofessional
Bill Schroder – Head Custodian
Roland Scott – Custodian
Carolyn Shaw – Fifth Grade
Ashley Spivey – Kindergarten
Brenda Stickel – Paraprofessional
Lisa Sweat – Speech
Robert Tate – Custodian
Marlee Teague – Custodian
Sue VanHorn – Paraprofessional
Lindsey Vincent – Science
Leona Worden – Paraprofessional
Jim Yoder – Custodian

Assistant Principal - Jennifer Hayes

Mike Lauer – Paraprofessional
John Lynch – Transportation
Freddie Maldonado – Business
Dale Marsland – Transportation
Marcia Miles – Secretary
Larry Morene – P.E./Health
Renee Moxley – Paraprofessional
Michelle Nelson – Head Cook
Rob Nieraeth – Science
Lindsey Noble – Special Education
Erin Northcutt – Fifth Grade
Jackie Olden – Transportation
Open – Language Arts
Richard Otto – Math
Teresa Palmer – Assistant Cook

Counselor - Jamie Carlson-Lauer

Phyllis Cook – Paraprofessional
Willem DeJong – Transportation
Nancy Fernlund – Secretary
Erin Flores – ELL/Spanish
Amy Fortune – First Grade
Crystle Gillam – Sixth Grade
Tom Hall – Agriculture
Jason Hardrath – P.E./Health
Delana Heidrich – Language Arts
Charlene Hermes – Cook Helper
Marja Hill – Social Studies
Bethany Holmes – Second Grade
Mike Hubbard – Transportation
Randy Koehn– Advanced Math
Cindy Kelly – Secretary
Crystal Guilin – Fourth Grade

Bonanza School Guiding Principles

Be Respectful
Be Responsible
Be Safe
Be On Time

Bonanza J/S High School Bell Schedule

<u>Regular Schedule:</u>		<u>Late Start Schedule:</u>	
First Bell	8:15 am	First Bell	8:55 am
1 st Period	8:19 – 9:08	1 st Period	9:00 – 9:41
2 nd Period	9:12 – 10:01	2 nd Period	9:44 – 10:25
Break	10:01 – 10:11	3 rd Period	10:28 – 11:09
3 rd Period	10:15 – 11:04	4 th Period	11:12 – 11:53
4 th Period/HS	11:08 – 11:57	Enrichment	11:56- 12:26
4 th Period/JH	11:08 – 11:59	Lunch	12:26 – 12:57
HS Lunch	11:57 – 12:32	5 th Period	1:00 – 1:41
JH Lunch	11:59 – 12:32	6 th Period	1:44 – 2:25
5 th Period	12:36 – 1:25	7 th Period	2:28 – 3:09 pm
6 th Period	1:29 – 2:18		



Adding/Withdrawal Procedures

Students at the secondary level have an option to add and withdraw from courses at the beginning of each semester. It is the building Principal's decision as to when to allow students to change classes. However, the following are guidelines:

1. Parents will be notified of all additions and withdrawals prior to changes.
2. Students will be allowed to add or withdraw during the first two (2) weeks of each semester. The administration will decide the time frame and ensure it is communicated to students.
3. Students requesting to withdraw after the published time frame can be required to stay in the class assigned.
4. Students can also receive the appropriate grade for the semester if it is past the withdraw time frame.
5. It will always be the Principal's discretion to make decisions about individual students on a case by case basis, keeping in mind:
 - A. Placement
 - B. Schedule openings
 - C. Building procedures
 - D. Supervision of students

Admission

A student seeking enrollment in the district for the first time must meet all academic, age, immunization, tuition and other eligibility prerequisites for admission as set forth in state law, Board policy and administrative regulations. Students and their parents should contact the school office (5456581) for admission requirements.

Alcohol

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Alternative Education

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statement.

Attendance, Absences, Tardies

Attendance

All students between the ages of 7 and 18, who have not completed grade 12 are required to attend school unless otherwise exempted by law. School staff will monitor and report violations of the state compulsory attendance law to appropriate authorities. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Absences and Excuses

When returning to school after an absence parents are requested to contact the attendance secretary or administration describing the reason for the absence. Absences not cleared will be considered unexcused. Teachers are not obligated to allow students to make up work from unexcused absences. School administration will make final determinations as to whether an absence is excused or unexcused. Absence from school or class will be excused under the following circumstances:

1. Illness of the student
2. Illness of an immediate family member when the student's presence at home is necessary
3. Emergency situations that require the student's absence
4. Field trips and school approved activities
5. Medical or dental appointments (Confirmation of appointments may be required)
6. Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence

All students who must leave school during the day must have a parent make arrangements in the main office. The student must check out in the main office prior to leaving school.

A student shall not be released from school at times other than regular dismissal hours except with administrative permission or according to school sign-out procedures. A student will not be released to any person without the approval of his/her parent or as otherwise provided by law. Notes provided by students will not be approved without a specific reason provided by the parent. The school administration reserves the right to deny a student permission to leave campus. Students will not be allowed to leave campus in vehicles of other students.

Students are not allowed to miss any classes to work on another class unless prearranged with the teachers involved. Single period absences are considered unexcused unless prior arrangements have been made with the office.

Lack of adherence to the attendance policy may result in detention, YAT referral, and/or citation for truancy.

Students will have one day for each day missed to make up work presented in class on the day the excused absence occurred. Students with excused, extended absences may receive make-up work for that period. Parents may request that work. Teachers will be given at least 24 hours to collect requested work and turn it into the office where it may be picked up.

For student concerns regarding make up work, please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Prearranged Absences

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Attendance and Athletics

All students participating in athletics at Bonanza must be in attendance for the entire school day in order to attend practice or compete that day, unless the student has prior administrative approval. If the scheduled contest falls on a Saturday or non-student day, full attendance is also required for the last school day prior to the scheduled contest, unless the student has prior administrative approval.

Tardy Procedures

Students will receive a lunch detention for any unexcused tardy they receive for any class during the day. Any tardy prior to lunch is served the same day and any tardy after lunch will be served the following day. Detentions will be served at a designated location from 12:00-12:15 pm. Students missing an assigned lunch detention will be referred to the administration.

Truancy

All students who are absent from school or from any class without permission will be considered truant and may be subject to disciplinary action including, but not limited to: being ineligible to participate in athletics or other activities, detention, truancy citation, suspension and/or expulsion. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Awards and Honors

In the event that a student is to be recognized for achievements by a designated school official, that student, or parent has the right to request such recognition not be made. Parents must make requests for their child not be recognized in writing to the school administrators no later than October 15th of the current school year. Examples of students being recognized for achievement are follows:

1. Honor Roll - announced at the end of each six weeks
 - 4.00 GPA – Principal's Honor Roll
 - 3.50 - 3.99 GPA - Grand Honor Roll
 - 3.00 - 3.49 GPA - Regular Honor Roll
2. Selection to National Honor Society
3. Academic Recognition
4. Athletic Recognition



Bulletin Boards

Bulletin board use is restricted to school related business and must be approved by the school administration. Any public or private use of bulletin boards must be approved by the administration.

Bulletins: Daily, Weekly, Monthly

Announcements will be included in the daily bulletin and will be posted on school bulletin boards. Announcements must be approved by the school administration and submitted to the main office by 1 p.m. to be included in the next day's bulletin.

Bus Rules



Buses are furnished for the convenience of students living considerable distances from school. To ensure the safe operation of the buses, the State Board of Education has set certain regulations to be observed by all who ride the buses. Pupils who refuse to promptly obey the direction of the driver or refuse to obey regulations, may forfeit their right to ride. Students will not be allowed to leave the bus other than at home or school without a parent note signed by an administrator. Students who are not part of a normal bus route may NOT ride without a parent note and administrative approval. If buses are overcrowded, students who do not regularly ride the bus may be denied a ride. Upon arrival to school, students are under school supervision, and are not to leave school property. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Cafeteria

In order to keep the cafeteria clean, safe, and attractive the following rules must be observed:

1. Keep the cafeteria line orderly – be considerate of others
2. Return all trays and dishes to the wash counter
3. Please pick up, or wipe up any spills or messes
4. Remove your hat while eating
5. Food purchased in the cafeteria must be consumed in the cafeteria – permission may be granted for students to eat outside on the benches, provided they have no tray. Trays are not to leave the cafeteria or building
6. Do not sit on the tables
7. Inappropriate cafeteria behavior may result in loss of cafeteria privileges
8. Any cafeteria charges must have prior approval by school administration



Cheating

Students caught cheating or plagiarizing, or helping another student to do so, will receive a "zero" grade on that assignment/test. A repeat violation of cheating in that class may result in a failing grade for the semester, plus other disciplinary action.

Checking Out of School Procedure

Students checking out of school will need to be certain all textbooks are returned, lockers cleared, cafeteria charges taken care of, and all other fines or fees cleared. Records will be sent to the new school when an official request is received.

Class Expectations

1. Students are expected to be safe, responsible, and respectful of all staff members and students at all times
2. Students are not to wear hats or head coverings during class time or at practices unless it is a part of the official uniform
3. Students are not to have any technology devices with or without earphones in classrooms or offices unless prior approval has been granted by the class teacher or administration
4. Students are not to bring food or drinks into the classroom without prior approval from the class teacher or administration
5. Students are to come to class prepared with paper, pencil, book and binder for each class
6. Students are expected to turn in all projects, tests, quizzes etc. on time. Acceptance of late work will be approved by the classroom teacher.
7. Students are expected to be present and engaged in the classroom. An excessive number of requests to leave the classroom will be monitored and adjusted at the teacher's discretion.

Closed Campus

Bonanza will retain a lunchtime open campus policy for high school students only. High school students may walk to lunch but are not allowed to be in vehicles. The school reserves the right to close the campus if this privilege is abused.

Clubs and Organizations

Student clubs and performing groups such as choir, athletic, or academic groups may establish rules of conduct and consequences for misconduct that are stricter than those for students in general. If a violation is also a violation of the Student Code of Conduct, the consequences specified by the district shall apply in addition to any consequences specified by the organization.

Each student has the opportunity to join his/her choice of clubs and activities each year. Students may request approval for a new club or activity if enough students are interested, if a faculty sponsor and facilities can be provided, and if the activity meets district guidelines. This request must be made ASB Officers.

Code of Conduct

Students must acknowledge receipt of this Student Code of Conduct and the consequences to students who violate disciplinary policies. Students are expected to share contents of this handbook with their parents.

Students are responsible for conducting themselves properly, in accordance with the policies of Bonanza Schools and the district. The district has the responsibility to afford students certain rights as guaranteed under federal and state constitutions and statutes. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Conferences

Parent Teacher Conferences are scheduled twice each year, one in the fall and one in the spring, to review student progress. Students and parents may also expect teachers to request a conference 1) if the student is not maintaining passing grades or achieving the expected level of performance, 2) if the student is not maintaining behavior expectations or 3) in any other case the teacher considers necessary.

Bonanza encourages a student or parent in need of additional information, or with questions or concerns, to confer with the appropriate teacher, counselor or administrator. A parent who wishes to confer with a teacher may contact the office for an appointment before or after school, during the teacher's preparation period, or request that the teacher contact the parent to arrange a mutually convenient time.

Counseling: Academic

Students are encouraged to talk with the school counselor, teachers, and building administrators in order to learn about the curriculum, course offerings and graduation requirements. All students in grades 7-12 and their parents shall be notified annually about the recommended courses for students. Students who are interested in attending a college, university or training school or pursuing some other advanced education, should work closely with their counselor so that they may take the courses that will best prepare them for future work. The counselor can also provide information about entrance examinations required by many colleges and universities, as well as information about financial aid and housing.

Counseling: Personal

A counselor is available to assist students with a wide range of concerns and may also make available information about community resources to address personal concerns.

Credit by Exam

Klamath County School District will offer credit and/or competencies earned by examination. Those courses for which credit by examination may be earned will be determined by the superintendent or his designee. Examinations for these courses will be provided by Klamath County School District and will be given the second week of each semester.

Credit by examination is to be considered a process for ascertaining student competency and awarding credit for a particular course offered at the high school without the student having to enroll or participate in the course.

All students must file an application with the school counseling/guidance department at least three (3) days prior to the date of examination. The application must include approval indicated by a signature of a parent or guardian. All applications must receive the approval of the building principal and the district curriculum director. Students may attempt the examinations only twice and these attempts may not occur within the same semester. Students may not attempt credit by examination for a course in which they are enrolled. A student may not attempt credit by examination for a sequential course below the level at which the student has or is enrolled or below the general level of expectation for students. A credit earned (CE) will be given only if the examination is passed. No student may earn more than four (4) credits through credit by examination that will count toward graduation.

The district curriculum director and the building principal shall administer this program. They will work with building department chairpersons and individual teachers to assist with:

1. Developing examinations either written or based on observable indicators of competence, which shall clearly demonstrate learner outcomes of the course being challenged.
2. Determining standards of performance or examinations which will be accepted as evidence of satisfactory completion of course requirements.
3. Determining when an appropriate examination has been devised to measure course completion equivalency and when the test shall be used.
4. Establishing examination dates and locations.
5. Publishing credit by examination procedures and courses for which credit by examination may be attempted.
6. Reviewing student requests for credit by examination where guidelines are not sufficient.
7. Scoring examinations.

Scoring Examinations

When a student successfully passes an examination for a course by the process of credit by examination, he/she shall be given credit for the course. The enrollment requirement of the course, if any, shall be waived. Credit (CE), but no grade for the course will be noted on his/her transcript and the course will count toward graduation requirements, both in units and in required course enrollment.

Dances and Social Events

The rules of good conduct and grooming shall be observed for all school dances and social events.

Approved student guests will be expected to observe the same rules as students attending the events. Guests must be signed up and approved by deadlines set by the administration. The student inviting the guest will share responsibility for the conduct of the guest.

Arrangements will be made for proper chaperoning.

1. Students who have been suspended in-school or out of school on the day of an activity, will not be permitted to attend the activity.
2. Dances will last until 10:00 p.m. unless special permission is granted by the administration.
3. The administration may admit former Bonanza students, or students who are currently enrolled in other high schools as guests. A student may invite only one guest. Guests must be approved by the administration prior to the scheduled dance.

4. If a student leaves the dance, readmission will not be allowed.
5. Music will be approved by the administration before being permitted to play for a dance.
6. Appropriate dress, as established in Bonanza Schools and KCSD policy, must be complied with by all students.
7. Cleanup is the responsibility of the sponsoring group and must take place the same night as the event.
8. No one 19 years, or older, will be allowed to attend any dances.
9. Students must be at the dance within the first hour or as determined by the administration.
10. Students must be in school a full day of attendance (seven periods) the day of, or the last school day prior to the scheduled dance.

Directory Information

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Discipline

A student who violates the Student Code of Conduct shall be subject to disciplinary action. A student's due process rights will be observed in all such instances, including the right to appeal the discipline decisions of staff and administrators.

The district's disciplinary options include using one or more discipline management techniques including counseling, detention, suspension, expulsion or removal to an alternate education program.

When a student commits weapons, drug, alcohol, tobacco or cyber-bullying offenses or any other criminal act, the student may also be referred to law enforcement officials. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Detention

A student may be detained outside of school hours for not more than three hours on one or more days if the student violates the Student Code of Conduct. The detention shall not begin, however, until the student's parents have been notified of the reason for the detention and can make arrangements for the student's transportation on the day(s) of the detention. Suspension will be considered for those who fail to complete assigned detentions. Lunch detention may also be given to students.

Suspension

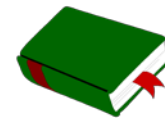
A student may be suspended from school for willful violations of the Student Code of Conduct, including conduct which materially and substantially disrupts the rights of others to an education, endangers the student or other students or district property. An opportunity for the student to present his/her view of the alleged misconduct will be given. Each suspension will include specific reasons for the suspension, the length of the suspension, and an opportunity to appeal the decision. Every reasonable and prompt effort will be made to notify the parents of a suspended student.

While under suspension, a student may not attend after school activities and athletic events, be present on district property nor participate in activities directed or sponsored by the district.

Suspension/Makeup Work

Students will be allowed to make up and receive credit for work missed during the suspension.

Students will be allowed to make up schoolwork upon their return from the suspension. Students will be granted the number of days equal to the suspension period to submit makeup work.



Parents may request work for students who are suspended for a period of two or more days. Teachers will have 24 hours to prepare this makeup work. Assignments provided for the student during the suspension period shall be due on the date that the student returns to school from the suspension.

Expulsion

A student may be expelled for severe or repeated violations of the Student Code of Conduct. The district will provide appropriate expulsion notification including expulsion hearing procedures, student and parent rights and alternative education provisions as required by law. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Discrimination/Harassment

It is the policy of Klamath County School District, Bonanza High School and the State Board of Education that there will be no discrimination or harassment on the basis of race, color, sex, marital status, religion, national origin, age, or handicap in any Klamath County School District educational program, activity, or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Principal of Bonanza High School or the KCSD Superintendent. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Distribution of Materials

All aspects of school sponsored publications, including videos, newspapers, yearbooks, posters, etc., are completely under the supervision of the teacher and principal. Students may be required to submit such publications to the administration for approval. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Dress and Grooming

The school does not intend to nor shall it attempt, to regulate fashion or taste. However, it shall attempt to instill a sense of respect towards self, others and the school by encouraging proper dress. Proper dress not only tones up the appearance of a school, but also its behavior and self-pride. The learning process of any educational institution is best met when students, teachers and administration follow high standards of cleanliness, neatness and quality grooming.

- School clothes shall not constitute a safety or health hazard to the student, nor a disruption to the classroom.
- All pants must be worn with the waistband at or above the top of the hipbone.
- Undergarments must not be visible.
- Shirts with profanity and suggestive imprints related to alcohol, tobacco, drugs, or sexual implication on clothes may not be worn to school.
- Shorts and skirts must be passed finger-tip length.
- Strapless tops, excessive low necklines, bare backs, or bare midriff are not to be exposed.
- No muscle shirts, no see-through mesh shirts and no tank-style undershirts. This includes P.E. and weight training class attire.

No chains, spiked apparel or accessories which may be used as weapons will be allowed.

- Hats or other headgear may be worn into the school and out of the building in the morning and after school. They may not be worn in classrooms, cafeteria, library, or offices. Bandannas that may represent gang affiliation or pretense of, are not allowed.
- Sunglasses, unless prescribed by a doctor, are not to be worn in class.
- Shoes or sandals will be required for all students.

Violations of any of the above may result in disciplinary measures.

Students who represent the school in any activity may be required to meet additional dress and grooming standards approved by the administration and may be denied the opportunity to participate if those standards are not met. Any safety requirements for specific classes must be followed. (i.e. goggles for tech classes). Problems which arise concerning dress code will be handled by the administration. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Electronic Devices

Electronic devices are not to be seen or heard in any classrooms at any time unless permission is granted by the classroom teacher. If they are seen or heard the teacher will confiscate the electronic device from the student and will then turn it in to the main office. If a student refuses to comply with a staff directive appropriate consequences will be applied by administration. Students can have their electronic devices out before and after school, during break, during lunch, and during passing time between classes.

Electronic device use at school is a privilege and abuse of this privilege may lead to a disciplinary consequence.

The following consequences will be in effect for students whose electronic devices are confiscated:

1st Warning – electronic device will be confiscated and given back at the end of the day to the student

2nd Warning – electronic device) will be confiscated and only returned to the student's parent or guardian

3rd Warning – electronic device will be confiscated and only returned to the student's parent or guardian and requested that the phone electronic device not return back to school.

Emergency School Closures

In the event that emergency causes school closure or a delayed opening, parents will be notified via the KCSD Call One system and the radio stations listed below will begin announcing this information at approximately 6:00 a.m. or as soon as a decision is reached. Schools will be open unless closure or a delayed opening is announced by the District.

PLEASE DO NOT TELEPHONE THE STATIONS. Those lines must remain clear for other calls related to the closure or delayed opening. Frequent announcements will be made.

District Website: www.kcsd.k12.or.us

<u>Radio</u>	<u>KAGO</u>	<u>KFLS/KKRB</u>	<u>KLAD</u>
AM Radio	1150	1450	960
FM Radio	99.5	106.9	92.5
<u>Television</u>	<u>KOTI</u>	<u>KTVL</u>	<u>KDKF</u>

School closure results in automatic cancellation of all school activities program and for all community organizations using school facilities unless information to the contrary is specifically released. Be sure your child knows where to go if an emergency is declared and if schools are to close early.

Emergency Drills Fire, Earthquake, and Bomb Threats

Emergency drills for students shall be conducted each month.

In the case of an actual emergency, students are to remain on campus until released to their parents or released by an administrator.

Excusing From a Particular Program

It is the right of parents to excuse their children from any curriculum, state required program, or learning activity they find to be objectionable for religious or moral reasons. Students may also be excused because of handicapping conditions. The building principal will authorize this exclusion upon written request of the parents.

Students will not be responsible for any of the material taught during their absence. The teacher may choose to assign the student work on a different topic in lieu of the one being taught in class. Such an alternative assignment shall not exceed the regular class work in difficulty or time required to complete it.

Fees

Materials that are part of the basic educational program are provided without charge to a student. A student is expected to provide his/her own supplies of pencils, paper, erasers, pens, and notebooks, etc. All athletes must have a student body card.

Student Body Cards	HS \$15.00 MS \$12.00
Hall Lock/Locker Rent	\$3.00
PE Locker	\$3.00
Yearbooks (7-12)	\$35.00
Athletic Fees (9-12)	\$100.00
Athletic Fees (7-8)	Free
Jr. High Athletics	Free

*Locks must be returned or a \$5 replacement cost will be incurred

All athletic fees must be cleared by the athletic office prior to practice. Students will be held accountable for all books and equipment checked out to them. Charges equal to the replacement value of the books and equipment will be made on items that are lost, misused or damaged. No diplomas will be issued until all accounts have been paid in full.

Field Trips

Field trips may be scheduled for educational, cultural or other extracurricular purposes. All students are considered to be "in school" while participating in district or school sponsored field trips. This means students are subject to the school's student conduct rules, applicable Board policy and such other rules as may be deemed appropriate by the field trip supervisor. Students attending field trips must meet criteria established by the supervising teacher and administration. Criteria will include that participating students have a current minimum 2.0 GPA. Field trips are for enrolled students in the class or activity. No guests or siblings will be allowed to accompany the group. Final determination regarding established criteria will be made by the sponsoring teacher or advisor, and building administration.

Fundraising

Student organizations, clubs or classes, athletic teams, outside organizations and/or parent groups may occasionally be permitted to conduct fundraising drives. An application for permission must be made to the administration at least ten days before the event. All funds raised or collected by or for school approved student groups will be receipted, deposited and accounted for in accordance with Oregon law and applicable district policy and procedures. The principal is responsible for administering student activity funds.



Games and After School Activities-Attendance

Students must be in attendance the entire school day (seven consecutive periods) in order to attend games, dances, or other after school activities on the same day, unless the student has prior administrative approval. If the event is scheduled for a Saturday or non-student day, attendance must be on the last school day prior to the scheduled event, unless the student has prior administrative approval.

Gang Activities

No student on or about school property or at any school activity shall:

1. Wear, possess, use, distribute, display, or sell any clothing, jewelry, emblem, badge, symbol, sign, or other things, which are evidence of membership or affiliation in a gang.
2. Commit any act, use any speech, either verbal or nonverbal (gestures, handshakes, graffiti, writing, etc.) showing membership or affiliation in a gang.

3. Use any speech or commit any act or omission in furtherance in the interests of any gang or gang activity including, but not limited to:
 - a. Soliciting others for membership in any gangs;
 - b. Requesting any person to pay protection or otherwise intimidating or threatening any person;
 - c. Committing any other illegal act or violation of school district policies; or
 - d. Inciting other students to act with physical violence upon any other person or encouraging other students to violate school district policy.

Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Grading: Pass/Fail

It is policy that Klamath County School District students (grades 9-12) have the option to receive a Pass/Fail for up to one (1) elective credit per year. A student could accumulate a total of four (4) credits of Pass/Fail during his/ her four (4) years of high school.

1. The Pass/Fail applies to elective classes only, or to a class which the student does not need as a required class and wishes to take as an elective class.
2. Pass/Fail will be given for semester grades only.
3. A Pass/Fail may affect the cumulative grade point average (GPA). A "Pass" would have no effect on GPA. A "Fail" would be counted as an "F" grade and would negatively impact a student's GPA.
4. Students opting for the Pass/Fail must make their requests known in writing to a counselor as soon as possible, but not later than four (4) weeks before the end of the semester. The request must be signed by the student's parent/guardian, teacher, counselor, and principal in order to be implemented. The final determination will be made by the principal.
5. For students to receive or be eligible for Pass/Fail, they must have:
 - a. Demonstrated appropriate attendance;
 - b. Demonstrated appropriate citizenship; and
 - c. Demonstrated appropriate efforts in achieving the course objectives.

Graduation Requirements

KCSD GRADUATION REQUIREMENTS

In order to earn a regular diploma from Bonanza High School students must accumulate a minimum of 24 credits in grades 9-12 and meet Essential Skills Requirements. Following are requirements for students first enrolled in grade nine during the 2010-11 school year or first enrolled in grade nine in any subsequent years (Graduates of 2014 and beyond).

State and Local Credit Regular High School Diploma Requirements

- 4 Credits** English Language Arts (ELA)
- 3 Credits** Math (MA – Starting with Algebra I or higher)
- 3 Credits** Science (SC)
- 3 Credits** Social Science (SS)
- 3 Credits** Applied/Fine Arts or Second Language (AL): Courses in Career and Technical Education, Second Language, The Arts
- 1 Credit** Health (HE)
- 1 Credit** Physical Education (PE)
- 0.5 Credit** Career Related Learning Experiences (CRLE – aka “Senior Project”)
 - Develop an education plan and build an educational profile
 - Demonstrate extended application through a collection of evidence
 - Demonstrate career-related knowledge and skills
 - Personal Management
 - Teamwork
 - Communication
 - Problem Solving
 - Employment Foundations
 - Career Development
 - Participate in career related learning experiences as related to the education plan.



5.5 Total Electives

24 CREDITS REQUIRED FOR GRADUATION

Note: Most four year colleges require additional science, math, and foreign languages. Please check with the counselor or the college your student wishes to attend for specifics concerning admission.

ESSENTIAL SKILLS REQUIREMENTS:

Enrolled in grade nine during 2010-11 school year (Graduates of 2014 and beyond):

Read and comprehend a variety of text, write clearly and accurately, apply math.

Enrolled in grade nine during 2011-12 school year (Graduates of 2015 and beyond):

Read and comprehend a variety of text, write clearly and accurately, apply math, any additional Essential Skills adopted by ODE.

Early Graduation Policy

A student who, for educational and vocational reasons, wishes to graduate from high school in less time than the ordinary grade 912 sequence may request permission to complete graduation requirements on an altered schedule. The student and his/her parents/guardians must consult with high school guidance personnel to develop a graduation plan.

In order to pursue this opportunity, students shall state their intention in writing, accompanied by a written plan stating how the student proposes to meet the necessary requirements for early graduation to the superintendent no later than October 15 of their junior year. In the event that the October 15 date cannot be met, a letter of explanation outlining the circumstances that prevented complying with the October 15 deadline shall be sent to and approved by the superintendent.

Hallway Regulations

Hallway Passes:

Students must have a hall pass to be in the halls during class time.



Hallway Designations:

Junior high and high school students are to be in their designated halls before school, during the mid-morning break and during lunch time. High school students are not to be in the middle school hall before school, during break or during lunch. High school students may be in the middle school hallways while going to and from scheduled classes or with permission.

Health Services

School health services are provided by registered nurses in Klamath County School District to support students with complex, chronic health needs; to support health education for students and staff; and to provide school health services that comply with national, state and local mandates. The KCSD nurses believe that each student's health has a direct effect on his/her educational achievement and that healthy students are better learners.

If your student has health needs which may require nursing services, please contact your school principal, or the KCSD Health Services at 541-851-8740.

Homework

Homework is assigned to provide students an opportunity to practice independently what has been presented in class, to improve the learning processes, and to aid in the mastery of skills. Whatever the task, the experience is intended to be complimentary to the classroom process and is a vital part of the class grade. Students who are absent for two or more days must allow the teacher 24 hours to prepare makeup work. Class discussion and participation activities can only be done during the regularly scheduled class time. Any advance homework is due when the student returns.

Illness or Injury Occurring at School

At times a student may have signs or symptoms of illness and need to be excluded from school until diagnosed and treated by a licensed health care provider or until recovered.

Conditions that may require exclusion until either diagnosed or recovered include:

- Fever greater than 100.5;
- Vomiting;
- Rash with or without fever - new or sudden onset;
- Diarrhea (3 watery or loose stools in one day) with or without fever;
- Weepy (fluid or pus-filled) skin lesions;
- Deep, barking cough or productive of colored mucous;
- Irritated eyes that are tearing, sensitive to light, with puffy lids and colored drainage
- Symptoms or complaints that prevent the student from participating in his/her usual school activities, such as persistent cough, with or without presence of fever; or
- Student requires more care that the school staff can safely provide.

Only a licensed health care provide can determine a diagnosis and/or prescribe treatment and provide instructions regarding the student's return to school.

If the student becomes too ill to remain at school, or has an injury requiring medical evaluation the student will be released to the student's parents or to another person as directed by parents on the student's emergency form. School staff will administer emergency or minor first aid as necessary. The school will contact emergency medical personnel, if needed, and will attempt to notify the student's parents whenever a student has been transported for treatment.

Incompletes

"Incompletes" may be given for a semester grade when, due to unforeseeable circumstances, a student is unable to complete course requirements prior to teacher grades being due. An incomplete will automatically become an "F" grade if it the student does not complete all course requirements within 2 weeks following the grading period.

Insurance

At the beginning of the school year, the school district will distribute information to students and parents about a low cost student accident insurance program for grades K 12. Parents are responsible for paying premiums (if coverage is desired) and for submitting claims. The district shall not be responsible for costs of treating injuries or assume liability for any other costs associated with an injury.

Before participating in a school sponsored trip or in school sponsored athletics, students and parents must show evidence that the student is covered by some form of accident insurance. School insurance does not apply to out of school activities unless insurance is purchased as a fulltime plan.

Library

The library is open to students and teachers Monday through Friday. Students may select and check out books, renew books or check on overdue books anytime during the day. Students are responsible for their behavior in the library. A student who does not respect the rights of others to work in an atmosphere appropriate to study and research will be asked to leave.



Loud talking or eating in the library is prohibited. As our library is a K - 12 programs, students need to check to be certain when classes are using the facility.

Lockers

Lockers and locks are issued to students at the beginning of the year with a rental fee of \$3. A student must use the locker issued to him/her. The student is responsible for the care and contents of the locker. Searches of lockers may be conducted at any time, whether or not the student is present.

Valuables should never be stored in P. E. or student lockers. The school will not be responsible for valuables left in lockers. Sizeable amounts of money or valuables should be checked in at the main office. Students are cautioned against giving their locker combination to anyone or not using a lock on their locker. Any lock that is not approved will be removed immediately. Report all locker problems to the main office.

Lost and Found

Any articles found in the school or on school grounds should be turned in to the school office. Unclaimed articles will periodically be donated to charity. Loss or suspected theft of personal or school property should be reported to the school administration immediately.

Lunch/Breakfast Program

The school participates in the National School Lunch and School Breakfast and Federal Commodity Programs and offers free and reduced price meals based on a student's financial need. Additional information can be obtained in the school office.



Lunch and Breakfast Prices

Cafeteria costs are set at the beginning of every school year. **Prices may change subject to food costs.**

Grade K-6 Lunch	Free
Grades K-6 Breakfast	Free
Grade 7-12 Breakfast	\$1.60
Grade 7-12 Lunch	\$2.75

Media Access to Students

Media representatives may interview and photograph students involved in instructional programs and school activities, including athletic events. Information obtained directly from students does not require parental approval prior to publication. Parents should contact the school if they do not want their son or daughter interviewed or photographed by the media.

Non-Discrimination Policy

Persons having questions about equal opportunity and non-discrimination should contact the Principal of Bonanza High School, (5456581) or the Superintendent of KCSD (541-883-5000).

Refer to *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Off Campus Regulations

During school lunch time, students may use the west side of the front lawn for social and informal activities. Other areas of the campus that are off limits, unless supervised by a teacher include: the football stadium, ball diamonds, parking areas, gyms, or areas behind the building. Middle school students are not permitted to leave campus at any time without administrative approval.

Students in grades 912 may use the downtown area for lunch but must observe the following:

1. Students may not be in their vehicle or anyone else's vehicle during the lunchtime break. Students failing to follow the rule will be subject to disciplinary action.
2. The parks, church playgrounds, and private property are off limits. Students should remain south of Mission Street as they travel to and from school unless going to their own home.
3. Students are expected to abide by all school rules, including not using tobacco, alcohol, or drugs.
4. Students returning late to school may lose the privilege for the remainder of the school year.
5. Litter must be patrolled by students. If it becomes a problem, privileges will be lost. This includes litter in and around the school campus.
6. Problems at the businesses or with neighbors will result in restrictions to campus.
7. During high school lunch, students are not to be at any home other than their own.

Parent Involvement

Education succeeds best when there is a strong partnership between home and school. As a partnership thrives on communication, the district asks parents to:

1. Encourage their student to put a high priority on their education and to commit themselves to making the most of the educational opportunities the district provides;
2. Keep informed on district activities and issues. The newsletter, "Back to School" nights and parent/booster club meetings provide opportunities for learning more about the district;
3. Become a district volunteer. For further information, contact the principal.
4. Participate in district parent organizations. The activities are varied, ranging from athletic activities to the booster club for secondary students to the PPA for elementary students.

Personally Identifiable Information

Please refer to *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Physical Exams

Comprehensive physical exams are required of all students who participate in athletics. Students must have a physical examination performed by a physician prior to practice and competition in athletics.

The physical examination is the responsibility of the parent/ student and is to be paid for by the parent/student.

Record of the examination must be submitted to the school and will be kept on file and reviewed by the coach prior to the start of any sport season. Students shall not participate without a record of passing a physical examination on file with the school.

Posters

Posters are not to be displayed on school property without prior administrative approval.

Promotion, Retention and Placement of Students

A student shall be placed or promoted from one grade to the next on the basis of academic, social, physical, and emotional development.

Exceptions may be made when, in the judgment of the professional staff, such exceptions are in the best educational interest of the student involved.

A decision to retain a student will be made only after prior notification and explanation to the student's parents. Parental decisions will be final.

Students in grades 9-12 will be promoted or retained in accordance with state and district graduation requirements.

Public Display of Affection

During the school year, adherence to accepted student display of affection policies will be enforced by the entire staff. Students violating this policy the first time will have a conference with the administration. Repeated offenses may result in a parent conference.

Registration

To attend Bonanza Schools each student must live within the boundaries prescribed by the Klamath County School District with their parent or legal guardian. If the student is not a resident he must obtain permission from the Klamath County School District to attend. Registration forms need to be completed each year. If there are changes during the year, the school needs to be notified as soon as they occur.

Reports to Students and Parents

Written reports of student progress and absences shall be issued to parents at least 6 times a year. Bonanza High School uses “Home Access”. This allows parents that have access to the Internet to check on their child’s current grades, attendance, and other school information.

Weekly grade check forms are available from the office. Parents must request these forms and students may pick up and complete them on Friday, or on an agreed upon day of the week between the parent and building administration.

These devices are not allowed on school busses, school grounds, or in the school building at any time. Violation of this may result in confiscation of the device and/or further discipline.

Special Programs

A student or parent with questions about these programs should contact the school.
Refer to the Klamath County School District’s “Student Rights and Responsibilities” handbook.

Telephone Use

School phones are for staff use only. Students who must use a telephone for SCHOOL BUSINESS must get permission from the administration before using the office telephones. Students who are ill and need to go home must call home from the office to get permission to leave.

Secretaries are not to accept telephone messages for students from anyone but parents or guardians. We expect parents to restrict their messages to family emergencies or unusual circumstances. Parents should communicate with their student before and after school and not rely on school office personnel to deliver their messages. Any messages after 2:00 p.m. cannot be guaranteed of delivery.



Tobacco Free Environment



Tobacco use on school district property is prohibited. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Transportation of Students

A student being transported on district provided transportation is required to comply with the Student Code of Conduct. Any student who fails to comply with the Student Code of Conduct may be denied transportation services and shall be subject to disciplinary action. Students will not be allowed to be transported in a vehicle other than those provided by the school/district, or parents with special approval by the administration. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Unlawful Drugs

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Use of Facilities

Requests to use school facilities must be made through individual building school administration. A building use request form must be completed, and approval must be given prior to use. The Klamath County School District and Bonanza Schools reserve the right to charge for use of facilities.

Vehicles



A parking lot is provided for the students who drive vehicles to school. Students may park only in the student parking lot, during regular school day hours. Students are to use the parking lot solely for the parking of vehicles. Students will not be permitted to drive cars on school days during the noon hour or during any period of the day without permission from the parent and administration. No passengers are allowed unless written permission is given by parents of both parties. All cars are to be parked in the parking lot. Students are not to loiter in the cars during break and lunch times. To drive a vehicle on to campus, an Oregon operator's license and appropriate insurance is required. Refer to the Klamath County School District's "Students Rights and Responsibilities" handbook for the complete policy statement.

Improper Use of Vehicle

1st Offense: Lose driving privilege for 1 week;

2nd Offense: Lose driving privilege for 2 weeks or could result in losing driving privileges for the remainder of the school year.

Parking regulations:

- Lock cars
- Observe all driving regulations as dictated by the State
- Students may not be in their vehicles without permission from the administration
- To drive a vehicle on campus, an Oregon Operators License and appropriate insurance is required
- Students are not to bring to school in their vehicle or on the school bus, any weapons such as a shotgun, rifle, ammunition or other possessions reasonable determined by the proper school authority to be a threat to the safety or security of themselves or others.
- Park only in designated parking areas.
- Drive under 15 MPH when in school area. Drive 5 MPH when in parking area.
- Report any accident. Leave your name, address, and phone number if you damage another car.
- Students may not return to their vehicles during school hours without permission from the administration.
- Observe the rights of pedestrians and bicycle riders.
- No unnecessary tire spinning or noise.
- Observe all driving regulations as dictated by state.
- Do not block others from being able to leave.
- Failure to comply with these rules will result in disciplinary action and/or loss of parking privileges. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Vending Machines

There are various vending machines throughout the school. School Personnel do not have keys to vending machines and are unable to provide refunds. Students use vending machines at their own risk.

Visitors

Parents and patrons are encouraged to visit Bonanza schools. To ensure the safety and welfare of students, all visitors must report to the main office, sign in, and wear a visitor badge upon entering school property.

Weapons

Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.