

Lost River Junior/Senior High School

2024



2025

STUDENT/PARENT HANDBOOK

KCSD STUDENT RIGHTS AND RESPONSIBILITIES HANDBOOKS

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*Any information contained in this student handbook is subject to unilateral revision or elimination
from time to time without notice*

WELCOME TO LOST RIVER JUNIOR/SENIOR HIGH SCHOOL

Welcome returning and new Raiders!! We are excited to start another school year!

I welcome the class of 2030 and I am looking forward to helping the class of 2025 have one of the best years of school ever as they get ready to leave LR and start new adventures in less than a year.

Lost River's staff is ready to help students pursue growth, character and excellence in everything they do. We have added three new staff members this year, which we are very excited about. They all bring years of experience and awesome energy. Please welcome Mr. Kelley- Social Studies, Mrs. Page-Science, Mrs. Henslee-Business, and Mrs. Andrei- Math. Of course, I cannot forget Mr. Chandler, our new VP/AD who is already full steam ahead getting things ready for an outstanding year.

Lost River is a unique and wonderful place to go to school. I am biased, but I believe there is no place like it. We have a wonderfully supportive community and rich traditions of excellence. We have high standards for students in all areas. This handbook will help you become familiar with some of the policies, procedures and expectations. The details of these policies are important, but if we all follow this one rule, it will be a great year for everyone.

If your actions could INTERFERE with learning, HURT someone's heart, or PREVENT you from being your best self, DON'T DO IT!!

Welcome Back RAIDERS!! It's going to be a great year!
Mrs. Dunlea, Principal

SCHOOL INFORMATION

SCHOOL SONG

Give a cheer so bold for the Black and Gold For
the Raiders of Lost River High For the Glory of
the School I Love Our Praises we shout to the
sky On to Victory for the Raiders will be As the
Black and Gold go by For the Raiders here give a
mighty cheer To the Honor of Lost River High,
HEY!! R-A-I-D-E-R-S Lost River Raiders

BOOSTER CLUB

The Lost River Booster Club is an organization of parents/guardians whose purpose is to support activities and athletic programs for all students and to create a better understanding between the school and the community. Meetings, programs, and projects are designed to meet this purpose. Meetings are the 1st Monday of each month at 6:00pm in the forum at Lost River. Please come and join us. We will have Spanish translation available and invite all parents/guardians to be involved. If you have any questions please contact the school office and we can connect you with the Boosters.

SCHOOL STAFF

Office Staff

Mrs. Jana Dunlea Principal
Mr. JB Chandler Vice Principal/Athletic Director
Mrs. Kristen Masten Financial Secretary/Office Manager
Mrs. Adrianna Grantom Athletic Secretary/Registrar
Mrs. Sarah Bandfield-Johnson Guidance Counselor

Teaching Staff

Mrs. Meghan Miller..... Agriculture
Mrs. Benji Henslee..... Business/Yearbook
Mrs. Georgia O'Brien..... Language Arts
Mr. Cameron Livermore Language Arts
Ms. Sarai Hernandez Spanish/ELL
Mr. Greg Kelley Social Studies
Ms. Kjerstin Spark-Stahl..... Social Studies
Mr. Seth Matthews..... Mathematics
Mrs. Liliana Andrei..... Mathematics
Mrs. Dawn Nesbitt..... Science
Mrs. Cindy Page..... Science
Mrs. Molly Strokirch Resource
Mr. Kyle Petrik PE/Health
Mrs. Katey Limb..... PE/Health
Mrs. Margaret Hankins Pathways Teacher
Mr. Dale Miller Construction/Ag Mechanics
Mrs. Tricia Hill Nurse

Support Staff

Paraprofessionals- Kayla Reid, Jennifer Whiteman, Luis Hernandez, Erin Rohrbacker
Custodial- Don Giavia, Justin Morris, Sarrah Samson
Cooks- Latrisha Frey, Rebecca Hagerty, Kathy Ettreim
Bus Drivers- Trish McBee – Malin/Lost River – Bus 48
Allan Gomes – Malin/Lost River – Bus 39
Heath Haywood – Merrill/Lost River – Bus 56
Scott Cromer – Merrill/Lost River – Bus 68

BELL SCHEDULES

Jr. High- Monday-Thursday

First bell rings at 8:00

1st Period	8:04-8:54
2nd Period	8:58-9:48
Break	9:48-9:58
3rd Period	10:02-10:52
4th Period	10:56-11:46
Lunch	11:48-12:18
5th Period	12:22-1:12
6th Period	1:16-2:06
7th Period	2:10-3:00

High School- Monday-Thursday

First bell rings at 8:00

1st Period	8:04-8:54
2nd Period	8:58-9:48
Break	9:48-9:58
3rd Period	10:02-10:52
4th Period	10:56-11:46
5th Period	11:50-12:40
Lunch	12:42-1:12
6th Period	1:16-2:06
7th Period	2:10-3:00

Friday Early Release

First bell rings at 8:00

1st Period	8:04-8:39
2nd Period	8:43-9:18
Break	9:18-9:28
Tutorial	9:32-10:11
3rd Period	10:15-10:50
4th Period	10:54-11:26
JH Lunch/ HS 5th period	11:31-12:06
HS Lunch/ JH 5th period	12:09-12:44
6th Period	12:48-1:23
7th Period	1:27-2:02

GENERAL INFORMATION

ADMISSION/REGISTRATION

A student seeking enrollment in the district must meet age, immunization, residency, and other eligibility prerequisites for admission as set forth in state law, board policy and administrative regulations. Students and their parents should contact the office (541-798-5666) with any admission questions.

Fees

Materials that are part of the basic educational program are provided without charge to students, with the exception when students may keep the material(s). Students are expected to provide their own supplies of pencils, paper, erasers, pens, and notebooks, etc.

- Student body Card \$10
- Hall Lock \$8.00 - Required for everyone
- PE Lock \$8.00
- Shop Lock \$8.00

**If locks are turned in at the end of each school year, students will not have to pay that lock fee again.*

- Lunch and Breakfast Free
- Extra-curricular Club Participation Fee \$25.00 (per activity)
- Athletic Participation \$100.00 (per sport, max \$400 per family)
- Yearbook \$50.00

No diplomas will be issued until fees are paid. A receipt for payment of fees will be given to each student.

ATHLETIC AND CLUB PARTICIPATION FEES ARE DUE PRIOR TO PARTICIPATION. Parents can pay these in full, set up a payment plan or students can participate in work days to help cover their athletic and activity expenses.

Dropping/Adding Classes

Students will be allowed to delete or add during the first two weeks of each semester. Students requesting a deletion after the published time frame can be required to stay in the class assigned.

HANDBOOKS

This handbook is intended to give students and families a quick reference to many of the procedures and policies of Lost River Jr/Sr High School. It is important to note that there are other handbooks in Klamath County School District that contain more information. These are important to be familiar with as well. These can be found on the district website or are available at the school office.

- KCSD Student Rights and Responsibilities Handbook
- KCSD Athletic Handbook
- KCSD Activities and Clubs Handbook

BUILDING HOURS

The office is open from 7:00 am to 4:00 am. Doors will open for students at 7:15 am. That is when supervision begins. Students not involved in school-sponsored activities may not be in the building or loitering in the parking lot after dismissal. If there is a game at Lost River, students must leave and come back. They cannot wait at the school for the game to start.

CHROMEBOOKS

This year teachers will have a class set of chrome books for students to use in their classroom. When students enter a class, they will retrieve an assigned chrome book to use for that period. We will not check out chrome books to every student to carry around and take home. We feel this will help a great deal with damaged and lost devices and cords. It will also help students be more prepared and able to quickly get to work. Students will be able to check out a chrome book from the office at the end of the day if they need one to complete work at home. They will return it to the office the next morning. Students are still responsible for damage that happens to chrome books, as we will have a record which student uses each chrome book every class period.

Personal devices will not be allowed this year because we have a new software system that monitors student internet use while in class. All our chromebooks will be set up with this system and personal devices will not be.

COUNSELING

The school provides academic advising to students regarding scheduling, postsecondary planning, and scholarships. Counseling on personal issues can be offered upon request. The school also contracts with outside organizations to support students' mental health and wellbeing.

DIPLOMAS

There are three types of diplomas available: standard, honors and modified. Please see the KCSD Student Rights and Responsibilities Handbook for more information.

EMERGENCY PROCEDURES

Schools are a frequent target for random violence. Numerous cases of an unbalanced person entering a school with a weapon resulting in student deaths have been documented. The Klamath County School District has implemented an emergency plan designed to anticipate necessary actions during a variety of situations. Emergency Procedures have also been developed for earthquakes, fire, and other emergencies.

When an emergency occurs, immediate recognition of the following codes is important. Teachers have been made aware of the correct emergency response procedures so please follow their directions as quickly as possible. Specific codes will be announced over the school's public address system and the codes are displayed in each classroom. The following is a list of the procedures:

- Evacuation of the building, same as fire drill.
- Lock Out – All outside doors of the building will be locked and secured. Classroom doors remain locked and closed but classroom instruction can continue.
- Lock Down–Teachers will lock all classroom doors to keep students in rooms. Pull shades on doors and/or windows.
- Earthquake-Take Immediate Sheltering Action. Duck and Cover. Danger of violence is predicted.
 - In the classroom–shelter in place. Use Duck and Cover techniques.
 - Out of the classroom–use any resources immediately available to Duck and Cover, if available. Stay away from trees and power lines. Stand in open clear areas.

EMERGENCY SCHOOL CLOSURES

In the event that weather causes school closure or a delayed opening, the District will post on the KCSD website emergency information. Schools will also send out a One-Call notifying parents and students of the closure, and announcements made on local radio stations

EQUIPMENT LOANED TO STUDENTS (textbooks, PE equipment, shop equipment, chrome books, etc)

Lost River provides, without charge to students, all needed textbooks, instructional materials and equipment. Building principals have outlined firm checkout systems and accounting procedures to ensure that students have the books and materials needed. Students, however, will be held strictly accountable for all books and equipment checked out to them. Charges equal to the replacement value of the books and equipment will be made on items that are lost, misused or damaged. If payment is not received, the teachers will then be asked to refrain from issuing a new book or equipment to students who are delinquent in paying for lost books or equipment.

FIELD TRIPS

Field trips may be scheduled for education, competition, cultural or other extracurricular purposes. All students are considered to be “in school” while participating in district-sponsored field trips. This means students are subject to the school’s student conduct rules, applicable board policy and such other rules as may be deemed appropriate by the field trip supervisor. Students attending field trips must meet criteria established by the supervision teacher and administration. Those criteria include that participating students have a current minimum 2.0 GPA and no failing grades, above 90% attendance and no recent behavior infractions. One week prior to a field trip the office will conduct a grade check. If parent volunteers are needed, the teacher will contact parents. Volunteers must pass a background check to be able to help with trips.

GRADES

The grade earned by each pupil shall be the grade determined by the teacher of the course. The determination of the pupil's grade by the teacher, in the absence of a clerical or mechanical mistake, fraud, bad faith, or incompetence, shall be final. Therefore, questions about grades should be directed to the teacher. Parents wishing to discuss grades with the teacher may call the high school office and ask that a message be left for the teacher to call back during his or her conference time or email the teacher.

HEALTH SERVICES

School health services are provided by registered nurses in Klamath County School District to support students with complex, chronic health needs; to support health education for students and staff; and to provide school health services that comply with national, state and local mandates. The KCSD nurses believe that each student's health has a direct effect on his/her educational achievement and that healthy students are better learners. If your student has health needs which may require nursing services, please contact your school principal or KCSD Health Services at 541-851-8740.

ILLNESS OR INJURY OCCURRING AT SCHOOL

At times a student may have signs or symptoms of illness and need to be excluded from school until diagnosed and treated by a licensed health care provider or until recovered. Only a licensed health care provider can determine a diagnosis and/or prescribe treatment and provide instructions regarding the student's return to school. If the student becomes too ill to remain at school per KCSDs definition of illness, or has an injury requiring medical evaluation, the student will be released to the student's parents or to another person as directed by parents on the student's emergency form. School staff will administer emergency or minor first aid as necessary. The school will contact emergency medical personnel, if needed, and will attempt to notify the student's parents whenever a student has been transported for treatment.

IMMUNIZATIONS

A student must be immunized against certain diseases or must have a medical or nonmedical exemption. Any student not in compliance with Oregon statutes and rules related to immunization may be excluded from school until he/she has met immunization requirements. Parents will be notified of the reason for exclusion.

INSURANCE

At the beginning of the school year, the school district will distribute information to students and parents about a low cost student accident insurance program for grades K - 12. Parents are responsible for paying premiums (if coverage is desired) and for submitting claims. The district shall not be responsible for costs of treating injuries or assume liability for any other costs associated with an injury

Before participating in a school- sponsored trip outside the district or in school sponsored athletics, students and parents must show evidence that the student is covered by some form of accident insurance. School insurance does not apply to out-of-school activities unless insurance is purchased as a full-time plan.

LOCKERS/LOCKS

Lockers are issued to students at the beginning of the year. A student must use the locker issued to him/her and lockers should not be shared with other students. The student is responsible for the care and contents of the locker. Students will be responsible for the expense to repair damage they cause. Students are cautioned against giving their locker combination to anyone. Every student that turns the lock in at the end of the year, they will not have to pay for another lock. Every student that loses or damages the lock will have to pay for another. Valuables, such as purses or money, should not be left in lockers. The Office has the lock combinations on file should you need assistance.

LOST AND FOUND

Students are responsible for their personal property and all school district property issued to them for their use. Do not leave books, purses, or other valuables unattended. Be careful that your locker is locked and that your books are identified as assigned to you as per the teacher's directions when they are issued. The school is not responsible for lost or stolen property. Any articles found in the school or on school grounds should be turned in to the school office or placed in the lost and found near the microwaves. Unclaimed articles will periodically be donated to charity.

MEDICATIONS

Students are permitted to self-medicate prescription and non-prescription medications upon written request of the parent and building principal. In the case of prescription medication, instructions from the physician are also required. Permission forms are available in the principal's office. The office staff may administer temporary first aid.

POSTERS

Signs, banners or posters that a student wishes to display must first be approved by the Building Administration. Signs, banners or posters displayed without authorization will be removed. Any student who posts printed material without prior approval shall be subject to disciplinary action.

USDA Non-Discrimination Information

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights in any program or activity conducted or funded by USDA.

TUTORIAL PERIOD

Lost River will have a tutorial period every Friday that will provide students access to more individualized help in subject areas, to complete make-up work, and/or to simply provide time in their busy schedules to complete homework. The tutorial period is mandatory for all students the first three Fridays of the grading period.

The last two Fridays of the grading period, those students who have “C’s” or better in all courses will have the option to attend enrichment activities. (Grades will be checked on Thursday, before those enrichment days, to determine eligibility for this option). Additionally, administration may suspend enrichment opportunities as a consequence for behavior infractions. Students with D’s, F’s or who are on academic probation for sports/activities will attend tutorial on the last two Fridays before grade prep. During Tutorial-

- Students must attend their assigned tutorial classroom. They will be allowed to leave their regular tutorial if, prior to the tutorial period, they have a signed note from a teacher with whom they wish to spend the tutorial. They will present that note to the regular tutorial teacher and then be allowed to go get help from another teacher.
- Students must stay in their tutorial classroom for the remainder of that day’s tutorial.
- Teachers will need to take attendance to make sure all students are accounted for.
- There should be no hall passes during the tutorial.

TUTORIAL (AFTER SCHOOL)

Monday- Thursday after school until about 4pm tutorial is available to all students. There is bus transportation that will take students to Merrill and Malin Elementary. This is a great opportunity to get extra help and stay caught up on work.

TWENTY MINUTE RULE

The first 20 minutes of class students are not allowed to leave class for any reason. These are very important instructional minutes, and students need to be present in class. If someone has a bathroom emergency or is getting sick they will be allowed to go, but this will be VERY rare.

VIDEO SURVEILLANCE

KCSD School Board policy allows video surveillance on any school property or on any transportation vehicle. Video surveillance shall be used to promote the order, safety, and security of students, staff and property. Refer to the KCSD Student Rights and Responsibilities Handbook for the complete policy statement.

ATTENDANCE POLICIES

ATTENDANCE

In estimating regular attendance for purposes of the compulsory attendance provisions of ORS 339.005 to 339.030, 339.040 to 339.125, 339.137, 339.420 and 339.990, the principal or teacher shall consider all unexcused absences. Eight unexcused one-half day absences in any four-week period during which the school is in session shall be considered irregular attendance (ORS 339.065). For the purpose of determining irregular attendance, four unexcused full-day absences or a total of 28 individual periods (based on a seven-period day) will also be considered the equivalent of eight unexcused one-half day absences. Students who fall below the 92% attendance rate or who accrue excessive excused absences may lose their privilege of excusing future absences and consequently future absences may be regarded as unexcused. Chronic truancy violations will result in a citation.

EXCUSING ABSENCES

The law authorizes the school, not the parent, to determine which absences may be excused and which absences are not excused. Only the following absences may be considered excused absences:

- Personal illness of a student, including mental and behavioral health(may require a doctor's note).
- Serious illness or death in the family.
- Family circumstances and emergencies as determined by the school.
- Prearranged absences, including medical or dental appointments, approved by the principal or his/her designee.
- Absences for school-related activities
- Absences related to parent's active duty in the U.S. Armed Forces.

Excuses for absences will be limited to those acceptable by state law. All others will be considered unexcused.

Illness is defined by the Klamath County School District as:

- Fever greater than 100.5;
- Vomiting;
- Rash with or without fever-new or sudden onset;
- Diarrhea (3 watery or loose stools in one day) with or without fever;
- Weepy(fluid or pus-filled) skin lesions;
- Deep, barking cough or productive of colored mucus;
- Irritated eyes that are tearing, sensitive to light, with puffy lids and colored drainage;
- The student requires more care that the school staff can safely provide.

By law, notification of students' absences will be sent home each day via OneCall. For an absence to be excused, it is the responsibility of the parent to make contact, either by phone or written notification, to the office.

PERMISSION TO LEAVE

Once a student arrives on campus, they cannot leave without permission. A parent contact is required before a student may legally leave the campus once he/she has arrived at school. A student who becomes ill or is injured at school must notify his/her teacher or another staff member as soon as possible. Students must check out in the office and have parent permission before leaving campus. Unexcused tardies or unexcused absence(s) will be the consequence if the student fails to follow the procedure above. Students who leave campus without permission will be regarded as truant.

MAKE-UP WORK

Students are responsible for requesting make-up work from teachers when they are absent. If it is a prearranged absence students must get their work ahead of time. This includes field trips, athletic and activity trips.

TARDIES

A tardy occurs when a student is not in class when the bell rings. According to Oregon State Law (O.R.S. 339.010, 339.030, 339.065) Oregon High schools and their designated administrators can determine if absences and tardies are excused or unexcused.

- The tardy is unexcused if the student does not have a legitimate written excuse from the office or another teacher.
- If parents call in to excuse first period tardies, the administration will determine if it is excused or unexcused. A student that has excessive tardies (excused or unexcused) may lose the privilege of excused tardies and will have all future tardies be considered unexcused, even if a parent calls in.
- Tardies over fifteen (15) minutes will be counted as truant.
- All tardies will be documented.
- When a student becomes chronically tardy and other discipline means have not corrected the behavior a student may receive a citation (O.R.S. 339.010), suspended or referred to an alternative educational setting.

We, the Lost River administration and staff, believe we all seek the same goal for our youth, that is to become the most productive and capable citizens that we can develop. Being on time is an important characteristic. At school when students walk into class late they are a disruption to the learning environment, and they are missing out on their own education.

Teachers and administrators will be in the halls at every passing period ensuring all students get to class on time. If they are in the hall after the bell rings they will be given a tardy slip and will be expected to report to the next lunch detention.

- Students who are tardy prior to lunch will have mandatory lunch detention the day of the tardy.
- Students who are tardy after lunch will be assigned mandatory lunch detention the next school day.
 - 1st tardy-the student will check in to lunch detention, be given a warning and released.
 - 2nd-4th tardies- the student will serve lunch detention(see discipline for details)
 - 5th tardy or more-the student will serve lunch detention and Wednesday School detention(see discipline for details)

Failure to show up for lunch or Wednesday detention will result in any of the following:

- loss of privileges,
- parent meeting,
- additional detentions,
- community service,
- in school suspension,
- out of school suspension.

Students assigned multiple Wednesday Schools over the school year may be considered incorrigible, leading to additional discipline, suspension, and/or expulsion.

TRUANCY CITATIONS

A citation may be issued as deemed necessary by school administration or the School Resource Officer when unexcused, truancies and/or excused absences are in excess of the number allowed by state law and/or when other measures have failed to improve attendance satisfactorily. Truancy citations may be issued to the student and or his/her parent or legal guardian.

Expectations & Rules

STUDENT EXPECTATIONS

Be Responsible, Be Respectful, Be KIND!!

ACADEMIC DISHONESTY

Honesty underlies all academic endeavors and successes. Academic dishonesty, known simply as cheating, is not acceptable in any form and will not be tolerated or ignored.

- Academic dishonesty includes, but is not limited to, use of an electronic device when not allowed, copying, cheating, plagiarism (including inappropriate use of AI), or unauthorized collaboration with another person.
- Students caught cheating on an assignment or test will receive a zero for that assignment or test and a referral. They will not be allowed to redo the assignment.
- A repeat violation in ANY class may result in a failing grade in that class for the semester, reduction in grade for the semester, removal from the course, and/or other disciplinary action. Refer to the KCSD Student Rights and Responsibilities Handbook – Academic Dishonesty for the complete policy statement.

BATHROOMS

- During class students must have a hall pass to go use the restroom.
- Students must use the bathroom closest to the class they are currently in.
- Bathrooms down the cafeteria hall will be locked except during lunch.
- No socializing or hanging out in the bathroom. Get in, Get out!
- Students must:
 - Go straight to the closest bathroom and straight back to class. No wandering.
 - Use the facility appropriately (Toilet for going, sink for washing, paper towels for drying etc.).
 - Wash their hands
 - Keep bathroom clean and tidy

BUS RULES

- Riding the bus is a privilege that can be taken away.
- Students are expected to follow the bus rules and listen to the bus driver.
- Students that are not willing to follow bus rules may be removed from the bus. Parents would then be responsible for transporting students to and from school.

CAFETERIA

- Lunch and Breakfast are free. Students may eat breakfast at break if they did not eat before school, but they cannot eat two breakfasts.
- "Cutting in" or other discourteous conduct in the waiting lines is not allowed. Wait your turn!!
- Spilled food or dropped food wrappers are sometimes unavoidable, but when it happens it is the student's responsibility to see that it is cleaned up.
- Trays and silverware are to be returned to the appropriate location.
- Hallways are off-limits during lunch.
- Lunch will be eaten in the following areas: the forum/cafeteria, outside tables, or grass area on the front lawn.
 - The privilege to eat outside could be taken away if students do not keep the area clean.
 - Eventually arrangements may be made to eat in a teachers' classroom, but that is to be determined.

CLOSED CAMPUS

- Lost River is a closed campus. Students are not to leave at lunch or breaks. Seniors will be allowed to leave at lunch starting mid-September after they have filled out the form agree to policies. They must return the form with a parent/guardian signature before they are allowed to leave at lunch. The seniors' right to leave campus can be revoked at any time based on absences, tardies or behavior.

CELL PHONE/PERSONAL TECHNOLOGY POLICY

Personal technology includes but is not limited to cell phones, earbuds, smartwatches, and gaming devices. Students may not have any on their person during academic time (any time classes are in session- bell to bell). Phones and earbuds are not to be seen or heard during any academic time. Watches with cellular connectivity must also be left in lockers during academic time or placed in the pouch with your phone as you enter each classroom.

As students enter each classroom they will put their electronic devices in an assigned, numbered pouch. When the bell rings for class to end they can retrieve it and go to their next class, where they will repeat the procedure. Students can use their personal technology before and after school, during break, and at lunch.

If a personal tech device is seen or heard (even a vibration) during academic time, the staff member will remove the device(s) and follow the below procedure. If a student refuses to comply with a staff directive, he or she will be disciplined for defiance by administration.

- **1st INCIDENT** Student will receive a verbal warning and the device(s) will be taken to the office. The student can pick it up at the end of the day.
- **2nd INCIDENT** Device(s) will be confiscated by staff, turned into the main office and placed in the safe. Student will be issued a referral and assigned lunch detention. The device(s) can be picked up at the end of the school day in the office.
- **3rd INCIDENT** Device(s) will be confiscated by staff, turned into the main office and placed in the safe. Student will receive three lunch detentions at minimum and the device(s) must be picked up by a parent or guardian at the end of the regular school day.
- **4th INCIDENT** Device(s) will be confiscated by staff, turned into the main office and placed in the safe. The student will be given in-school suspension for the entire following academic day. The device(s) must be picked up by a parent or guardian at the end of the regular school day. From that point on, the student must bring their device(s) to the office before 8am and can pick them up after 7th period. Students can also leave them at home. Refusal to comply with this policy will result in administrative disciplinary action.

DANCES AND SOCIAL EVENTS

All activities must be cleared with the proper advisor and administrator in advance of any planning or announcement. Adult chaperones must be provided as well as staff members for all approved events. Dances will end at eleven unless cleared through the principal.

- Students who wish to bring guests who are not Lost River students must secure a guest pass from the office one day prior to the dance. Administrator approval will be required.
- No one 20 or older will be admitted to dances without prior approval of administration.
- No one is permitted to leave the dance and return.
- Students who fail to conform to acceptable behavioral standards will be removed from the dance and can have additional consequences assigned.
- Administration approval must occur before dances can be placed on the activity calendar.
- A club or class sponsoring the dance must complete the dance organizational form 1-week before the dance.
- Appropriate dress, as established by the handbook, must be met by all students attending the dance.
- Students must be in school all day or have administrative approval in order to attend.
- Administration may revoke dance/event privileges for previous behavior infractions.

DRESS CODE GUIDELINES

Please also refer to Dress and Grooming in the Klamath County School District's Rights and Responsibilities Handbook. Dress codes are enforced to provide a safe, productive school environment. These guidelines exist because we dress a certain way for certain situations. School is an academic institution and learning is our goal. Anything that disrupts learning, regarding dress, is a dress code violation. The School Principal and/or his/her designee reserves the right to determine if dress is inappropriate. If a student violates the Dress Code Policy, they will be sent to the office immediately to see an administrator. The student will have the opportunity to rectify the violation. Parents may be contacted by the student, administration or designee to have them bring school appropriate clothing and/correct the violation. Continued defiance of the policy can result in additional discipline and/or suspension.

- Baseball type hats are allowed. No hoodies or beanies.
- Shoes or sandals must be worn. Slippers are not shoes.
- Shirts must come VERY near the waistband

- Long overcoats or trench coats are not allowed.
- Costumes or costume accessories are not allowed.
- All pants/shorts/skirts must be worn so undergarments and private areas are not visible at any time.
- Tops/Shirts/tanks need to be worn as to not cause a distraction and not reveal private areas.
- Backpacks and bags must be kept in your locker.
- Clothing, jewelry, emblems, badges, accessories, or other items promoting or depicting gang affiliation, tobacco, drugs, drug paraphernalia, weapons, alcohol, hate, violence, profanity, nudity, or sexual references, or anything demeaning to others will not be permitted. This includes brand names (cookies, playboy etc)

DRUGS, ALCOHOL, TOBACCO, VAPING

Klamath County School District is committed to providing an alcohol/drug-free learning environment. Possessing, buying, using, being under the influence, selling, distributing or possessing with the intent to sell is prohibited on school grounds or at any school sponsored activity on or off campus. Refer to the KCSD Student Rights and Responsibilities Handbook for the complete policy statements

GAMES AND EVENTS

- Students are to conduct themselves in a manner appropriate to a school activity.
- Students must be in attendance the entire school day in order to attend games, dances, or other afterschool activities on the same day. If the event is scheduled for a Saturday or non-student day, attendance must be on the last school day prior to the scheduled event. An excused absence with prior administrative approval may supersede this guideline.
- The administration reserves the right to deny admittance to any event for those students who are not making adequate academic progress, who are not maintaining an attendance pattern deemed as satisfactory by the administration, who present behavioral problems, or who have not served detentions that were previously assigned. This includes any students serving a suspension or who have been expelled.
- Appropriate dress, as established by the handbook must be complied with by all students at all events.

GYM

There will be no food or drink allowed in the gym during school hours. During school hours at times such as breaks or lunch, if the gym is open, no shoes are allowed on the playing surface at any time. During PE students should have appropriate PE shoes: no crocks, duds, sandals etc. Students should have athletic tennis shoes especially for PE.

HALL PASSES

Any student who is out of class for any reason during the class period must have an appropriately completed hall pass.

- Teachers will allow one student out at a time
- Students must sign out when they leave the classroom and sign in when they return
- Hall passes will not be issued the first 20 minutes of class unless it is an emergency

HALLWAYS

- No hanging out when class is in session. Get where you are going, quickly and quietly.
- Talk at an appropriate voice level for the time of day (During classes, whisper. During a passing period, normal voice).
- Keep your hands to your own locker and no one else's.
- Don't touch other students or their belongings.
- Don't push and shove your way. Be patient. Walk calmly.
- Don't throw things when inside the school.

HARASSMENT

The district prohibits any form of harassment. This is taken very seriously at Lost River. Students- If you are being harassed by someone please tell that person to stop in a forceful, stern voice. If it continues, tell a trusted adult in person, by writing a note, sending a message on schoology, or sending an email. We will have you summarize the unwelcomed behavior, by writing it down. This helps you remember all the details. We will gather evidence and assign consequences. Don't be afraid to report. Asking for help is not a weakness. Everyone is valuable. Everyone deserves to be treated with respect. If you are not being treated respectfully, the administrators and staff want to know and support you. Refer to the

KCSD Student Rights and Responsibilities Handbook for the complete policy statement regarding harrassment, bullying and conflicts.

LIBRARY GUIDELINES

The library will have specific hours that it is open for students to check out books or work quietly. Students must-

- have library-related work to do and must be sent by a teacher with a hall pass.
- not be there to socialize but to work. If you are socializing you will be sent back to class.
- not have food or drinks in the library at anytime.
- pick up after yourself
- treat all library materials with respect, free from damage and returned on time.

OFF LIMITS AREAS

The following areas are off limits during the school day unless accompanied by a LRHS staff member or by written permission from the office.

- Athletic Fields- softball, baseball, track and field area, and practice field
- Student and Staff Parking Lots
- Hallways- during lunch no students are allowed down the halls. There are other students in class.
- Barn area
- Behind the shop and LRCC area

PUBLIC DISPLAYS OF AFFECTION

Students are permitted only to hold hands or to do a “catch and release” type hug during school or at any school function. Students violating this policy the first time will have a conference with the administration. A repeated offense will result in a required parent conference.

TECHNOLOGY USE

Students are responsible for good behavior on school computer networks. General school rules for behavior and communications apply. It is assumed that students will comply with district standards and will honor these policies.

The following are not permitted on any technological device: personal or the school's.

- Taking pictures or videos of anyone without their permission
 - Sharing pictures or videos of anyone without their permission
- Sending or displaying offensive messages or pictures; e.g., sexual, drug, violence, or alcohol-related messages.
- Using obscene language.
- Harassing or insulting others.
- Damaging computers, computer systems, or computer networks.
- Attempting to circumvent security programs established on networks.
- Violating copyright laws.
- Using others' passwords.
- Trespassing in others' devices, folders, work, or files.
- Employing the network for commercial purposes.
- Use of VPNs will result in loss of Chromebook/Computer privilege.

Violations of district guidelines for computer and network use may result in loss of access and additional disciplinary sanctions as determined by the building administration and or district policy. See the KCSD Student Rights and Responsibilities handbook for Chromebook policy

VEHICLES

A parking lot is provided for properly licensed students who drive.

- Do not hang out in your car once you get to school: drive in, park, get out and go inside.
- Students must park in the front parking lot. Other parking areas are reserved for staff.
- Students may not return to their vehicles during the day without approval from the office.
- Lock your vehicle. The school is not responsible for lost or stolen items or damage to student vehicles.
- Park straight and in a line
- Do not block others.
- Drive 10 mph or slower
- You must have a license and insurance to drive a vehicle on campus

Parking and driving on school district property is a privilege that may be revoked for driving infractions.

WEAPONS

As a reminder weapons are not allowed on campus at any time. A weapon is anything designed to inflict bodily harm or physical damage. This includes manufactured weapons and also anything that is turned into a weapon (sharp pencil or shop tool for example). See KCSD Student Rights and Responsibilities Handbook for more information.

DISCIPLINE PROCEDURES

Our ultimate goal, after a student makes a mistake, is to help them learn and move forward making better choices. At Lost River we will talk with students about their choices, remind them of expectations and do our best to find consequences that fit the infraction. However, each incident is different and those circumstances will guide the teachers and administrators in assigning discipline. Those consequences may include any of the following or others listed in the KCSD Handbook.

LOSS OF PRIVILEGES-

Students may be removed from activities or not allowed to attend games or events.

LUNCH DETENTION-

Students will get their lunch and report to a designated room. They will spend their lunch period in that room. They may work on class work, draw or read. They must bring materials with them, none will be provided. There is no talking and there will be no phones or electronics of any kind.

WEDNESDAY DETENTION-

Students will report to a designated room after school the next Wednesday and stay until 5:00 pm. They will spend that time after school working on classwork, drawing, or reading. They must bring materials with them, none will be provided. There is no talking and no phones or electronics of any kind. There is no bussing. Parents are responsible for transportation.

SUSPENSION

A student may be suspended from school activities for willful violations of the school district's Rights and Responsibilities handbook, including conduct which materially and substantially disrupts the right of others to an education or endangers the student or other students or district property.

- **IN SCHOOL SUSPENSION-** a student will report to school as normal and spend their day away from their peers working on their assignments in a quiet area.
- **OUT OF SCHOOL SUSPENSION-** a student will stay home for the designated number of school days.
 - Students who are suspended for a period of two or more days must allow the teacher 24 hours to prepare any make-up work. Students will be allowed to make up and receive credit for daily assignments, laboratory experiments, class discussions or presentations, and quizzes and exams without academic penalty.
 - Assignments provided for the student during the suspension period shall be due on the date that the student returns to school from the suspension.

While under either type of suspension, a student may not attend after-school activities or athletic events, be present on district property or participate in activities directed or sponsored by the district. This includes going to practice or attending a game or event.

